



GREATER NAPLES FIRE RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
Action Item Worksheet

**NEW BUSINESS**

**Agenda Item:** III. G.  
**Subject:** iParametrics Contract Extension  
**Meeting Date:** November 13, 2024  
**Prepared By:** Josh Bauer, Deputy Chief

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**Background**

In order to close out the application for the Hazard Mitigation Grant Program (HMGP), it is necessary to extend the iParametrics contract for a total not to exceed \$5,504.73, to cover work performed from 6/1/24 through the close of the application on 10/4/24. The initial contract was priced using GSA, which has a 1-year time limit, and the State extended the application period, which has caused the application to extend past the contract term. The contract extension reflects this year's GSA pricing schedule for each task.

**Funding Source/Financial Impact**

General Fund/ Professional Services—not to exceed \$5,504.73. If awarded, the grant would reimburse the costs only if an active contract is in place.

**Recommendation**

Staff recommends approving the extension of the iParametrics contract for the Hazard Mitigation Grant Application for a total not to exceed \$5,504.73.

**Potential Motion**

I move to approve extending the iParametrics contract for the Hazard Mitigation Grant Application for a total not to exceed \$5,504.73.

**Attachments**

1. iParametrics Contract Extension



October 25, 2024

Josh Bauer  
Greater Naples Fire  
Rescue District  
14575 Collier Blvd  
Naples, Florida 34119

Dear Chief Bauer,

iParametrics appreciates the opportunity to continue to support the Greater Naples Fire District with the Hazard Mitigation Grant Application recovery process through final approval. The goal of our engagement would be to support your team through the application process until the Fire District has received their Sub Recipient agreements from the Florida Division of Emergency Management (FDEM).

- Coordinate with State and Federal staff to ensure successful project reviews
- Provide technical guidance to Greater Naples regarding procurement, duplication of benefits and other potential federal grants
- Respond to all additional Requests for Information (RFIs) issued by FDEM.

The work performed under this contract would be done under GSA’s Disaster Purchasing Program through iParametrics contract #GS-10F-112CA. The total not to exceed price is \$5,504.73 with a total contract amount of \$74,092.99. Greater Naples will only be billed for the hours worked during this engagement to support the HMGP application review process.

Any expenses shall be billed at GSA rates and cost reasonable per any additional GSA Waivers. If you have any questions or concerns, please donot hesitate to reach out to Shanti Smith-Copland or myself at any time.

Sincerely,

Jeff Stevens, CEM, MEP  
Exec Vice President  
iParametrics

Authorized by:

Date:

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Name