



**AGENDA**  
**GREATER NAPLES FIRE RESCUE DISTRICT**  
**BOARD OF FIRE COMMISSIONERS MEETING**  
**November 14, 2017**

- I. Meeting Opened
- A. Pledge of Allegiance and Invocation
  - B. Line of Duty Deaths Reading and Moment of Silence
  - C. Approval, Additions and Deletions to the Agenda
  - D. Approval of the GNFD Board Minutes for Final Budget Hearing on October 10, 2017 1-2
  - E. Approval of the GNFD Board Minutes for October 10, 2017 3-7
  - F. Consent Agenda  
*All matters listed under this item are considered routine and action will be taken by one motion without separate discussion of each item; if discussion is desired by a member of the Board, that item(s) will be removed from the Consent Agenda and considered separately.*
    - 1. Treasurer Report 8-20
    - 2. Operations Section Report - Assistant Chief Sapp 21-25
    - 3. Administration and Finance Section Report - Deputy Director Bishop 26-27
    - 4. Planning Section Report - Deputy Director Martin 28
    - 5. Logistics Section Reports
    - 6. Investigation Section Report - Division Chief Hanson 29-31
    - 7. Disposition of Fixed Assets #18-02 – Deputy Director Martin 32
    - 8. At-A-Boys
      - a. BCC Proclamation, October 28, 2017 National Fire Responder Day 33
  - G. Awards and Recognition
    - 1. 5 Year Service Award – FF’s: D. Borowski, B. Buczko, A. Douglas, E. Gill, D. Holden, R. McGinnis, T. Pecora, S. Perez, & P. Pernak
    - 2. 15 Year Service Award – DE T. Sims, Lt’s: L. Kidder, J. Lara, & R. McGowen
  - H. Fire Chief’s Report - Chief Schuldt 34-37
  - I. Chapter 175 Firefighters’ Pension Plan 38-39
    - 1. Reappointment to GNFD’s 175 Pension Board Seat #4 - George Danz 40
  - J. Local 2396 Report – President Trenton Mading
- II. OLD BUSINESS
- A. Emergency Services Task Force Meeting - Commissioner Hemping
  - B. AIW- Multi-Truck Purchase Authorization- Deputy Director Martin 41



**AGENDA**  
**GREATER NAPLES FIRE RESCUE DISTRICT**  
**BOARD OF FIRE COMMISSIONERS MEETING**  
**November 14, 2017**

- C. AIW- ULP Settlement Agreement- Chief Schuldt/Deputy Director Bishop 42-46
  - D. Local Delegation Update- Chief Schuldt
  - E. Response Time Discussion – Commissioner Stedman
  - F. Commissioner Attendance – State of Emergency – Commissioner Cross
- III. NEW BUSINESS
- A. AIW- FY 16-17 Annual Audit Engagement Letter- Deputy Director Bishop 47-51
  - B. AIW- Temporary Lease Agreement- Deputy Director Bishop 52-58
  - C. AIW- Commissioner Retirement- Commissioner Boyer 59-60
  - D. AIW- Hodges University Internship Agreement- Deputy Director Bishop 61-66
  - E. AIW- Schultz Employment Settlement Agreement- Attorney Velazquez 67
  - F. AIW- Station 90: 175 Capri Blvd Roof Replacement- Deputy Director Bishop 68
  - G. Public Comment on Items not listed on the Agenda
  - H. Comments by Commissioners
- IV. ADJOURNMENT

**Next Regular BOFC Meeting Tuesday December 12, 2017**

**MINUTES**  
**GREATER NAPLES FIRE RESCUE DISTRICT**  
**BOARD OF FIRE COMMISSIONERS FINAL BUDGET HEARING**  
**October 10, 2017**

**Meeting Opened**

Chairman Page called to order the Final Public Budget Hearing of the Greater Naples Fire Rescue District's Board of Fire Commissioners at 5:05 pm., on October 10, 2017 at Administrative Headquarters. Present were Chairman Page, Commissioners Gerrity, Cottiers, Cross, Boyer, Henning, Stedman and Hemping. Executive staff in attendance: Fire Chief Schuldt, Deputy Chiefs McLaughlin and Hanson and Deputy Directors Bishop and Martin. Staff in attendance Suanne Woeste, Nicole Chesser. Members of the public included Greg Baker, John Taylor and Dona Dolan. Others were in attendance but did not sign in.

**A. Open Public Budget Hearing**

Chairman Page called to order the Final Public Budget Hearing.

**B. Pledge of Allegiance and Invocation**

Chairman Page opened the with the Pledge of Allegiance followed by the invocation by Commissioner Gerrity.

**C. Discussion of Proposed FY 2017-18 General Budget**

Director Bishop presented the Proposed FY2017-18 General Budget.

Budget summary, all revenue sources:	\$28,529,724
Carry forward from FY 16-17:	<u>\$6,070,710</u>
Total General Fund Revenue:	\$34,600,434
Expense Summary:	\$29,685,197
Reserved for Contingency:	<u>\$4,915,236</u>
Total General Fund Budget:	\$34,600,434

Income-Expense (Projected use of reserves): -1,155,474

Commissioner Hemping stated for the record what the total cost of benefits are to the District. The average percentage in the market place is 1.3% - 1.5%, GNFD is at 1.6% or 1.63% if you add in policy driven benefits.

**D. Approve Final Millage/Rolled Back Rate by Resolution 2017-12**

*Commissioner Cross moved to approve Resolution 2017-12 Final Millage Rate setting the millage rate at 1.5 mils. Commissioner Boyer seconded the motion. Motion passed 8-0.*

**E. Approve Final FY 2017-18 Budget by Resolution 2017-13**

*Commissioner Cross moved to approve Resolution 2017-13 Final Budget in the amount of \$34,600,434. Commissioner Boyer seconded the motion. Motion passed 8-0.*

**F. Discussion of Final FY 2017-18 Impact Budget**

Director Bishop presented the Final Impact Fee Budget in the amount of \$3,320,046. No changes were made.

**MINUTES  
GREATER NAPLES FIRE RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS FINAL BUDGET HEARING  
October 10, 2017**

**G. Approve Final Impact Fee Rates by Resolution 2017-14**

*Commissioner Cross moved to approve Resolution 2017-14 Final Impact Fee Rates of \$0.26 per square foot for commercial and \$0.22 per square foot for residential. Commissioner Boyer seconded the motion. Motion passed 8-0.*

**H. Approve Final Impact Fee Budget Resolution 2017-15**

*Commissioner Cross moved to approve Resolution 2017-15 Final Impact Fee Budget in the amount of \$3,320,046. Commissioner Cottiers seconded the motion. Motion passed 8-0.*

**I. Discussion of Hydrant Fund**

Director Bishop presented the Hydrant Budget in the amount of \$370,424. No changes were made. *Commissioner Cross made a motion to approve the Hydrant Budget in the amount of \$370,424. Commissioner Boyer seconded the motion. Motion passed 8-0.*

**J. Signature of Board Approved Items**

1. Resolution 2017-12 Final Millage Rate
2. Resolution 2017-13 Final Budget
3. Resolution 2017-14 Final Impact Fee
4. Resolution 2017-15 Final Impact Fee Budget

**K. Close Public Budget Hearing**

**ADJOURNMENT**

Chairman Page closed the Final Budget Hearing @ 5:20 pm.

Duly passed with a vote of \_\_\_\_\_ to \_\_\_\_\_ and adopted in session on the 10th of October.

\_\_\_\_\_  
**Chairman Jeff Page**

\_\_\_\_\_  
**Commissioner Rob Boyer**

\_\_\_\_\_  
**Commissioner Charles Cottiers**

\_\_\_\_\_  
**Commissioner Brian Cross**

\_\_\_\_\_  
**Commissioner Kevin Gerrity**

\_\_\_\_\_  
**Commissioner Steve Hemping**

\_\_\_\_\_  
**Commissioner Tom Henning**

\_\_\_\_\_  
**Commissioner David Stedman**



**MINUTES**  
**GREATER NAPLES FIRE RESCUE DISTRICT**  
**BOARD OF FIRE COMMISSIONERS MEETING**  
**October 10, 2017**

**MEETING OPENED**

Chairman Page called to order the regular meeting of the Greater Naples Fire Rescue District's Board of Fire Commissioners at 5:30 pm., on October 10, 2017 at Administrative Headquarters. Present were Chairman Page, Commissioners Cottiers, Gerrity, Hemping, Boyer, Cross, Stedman and Henning. Executive staff in attendance: Fire Chief Schuldt, Deputy Chiefs Hanson & McLaughlin and Deputy Directors Bishop and Martin. Staff in attendance: Suanne Woeste, Nichole Chesser, Jennifer Meredith, Ian Stewart, Captains Bunting, Schoch & Wilson and LTs Arroyo and Douglass. Public in attendance: Rusty Godette, Khris Klock, Jarett Cotter, Brian Heath, Jamie Popiol, Jean Kungle & Dona Dolan. Others were in attendance but did not sign in.

**A. Pledge of Allegiance and Invocation**

Chairman Page opened the meeting with the Pledge of Allegiance followed by the invocation by Commissioner Gerrity.

**B. Line of Duty Deaths Reading and Moment of Silence**

Chief Schuldt reported there were a total of 11 Firefighter fatalities for the months of August & September bringing the total for 2017 to 70, followed by a moment of silence.

**C. Additions and Deletions to the Agenda**

Director Bishop started that revised pages 74 & 109 have been handed out. Request to add Commissioner Attendance under Old Business by Commissioner Cross. Under III. New Business Item C. be moved under II. Old Business A., to be talked about under Emergency Services Task Force Meeting.

**D. Approval of the Agenda**

Motion to approve Agenda as amended by Commissioner Hemping. Seconded by Commissioner Boyer. Motion passed 8-0.

**E. Approval of the GNFD Board Minutes for September 13, 2017**

Commissioner Henning moved to accept the minutes as presented. Commissioner Stedman seconded the motion. Motion passed 8-0.

**F. Approval of the GNFD Budget First Budget Hearing**

Commissioner Cross moved to accept the minutes as presented. Commissioner Boyer seconded the motion. Motion passed 8-0.

**G. Approval of the GNFD Budget Final Budget Hearing Recessed Meeting Minutes**

Commissioner Page moved to approve the minutes as presents. Commissioner Gerrity seconded the motion. Motion passed 8-0.

**H. Consent Agenda**

Commissioner Hemping moved to approve the consent agenda as presented. Commissioner Gerrity seconded the motion. Motion passed 8-0.

1. Treasurer's Report
2. Operations Section Report – Assistant Chief Sapp
3. Administration and Finance Section Report – Deputy Director Bishop
4. Planning Section Report – Deputy Chief Martin
5. Logistics Section Report – Deputy Chief McLaughlin
6. Investigation Section Report – Deputy Chief Hanson
7. Disposition of Fixed Asset 18-01 – Deputy Chief Martin
8. At-A-Boys

**MINUTES**  
**GREATER NAPLES FIRE RESCUE DISTRICT**  
**BOARD OF FIRE COMMISSIONERS MEETING**  
**October 10, 2017**

**G. Awards and Recognition**

Chief Schuldt congratulated all employees present on their special recognition.

1. Introduction of New Employees – Inspector Jennifer Meredith & Part-time Inspector Ian Stewart
2. Introduction of Part-time to Full-time Operational Employees- Firefighters Alexandra Blanco, Charles Pinchevsky and David Rotkvich,
3. Promotions- Captains Brandon Bunting, Kevin Schoch, and Scott Wilson
4. 10 Year Anniversary- Lieutenant Seth Taylor
5. 5 Year Anniversary- Firefighter Mark Stirns
6. 20 Year Anniversary – Lieutenant Manny Arroyo
7. 30 Year Anniversary and Retirement Recognition- Lieutenant William Douglass

**H. Fire Administration – Chief Schuldt**

Chief Schuldt reported on the following:

- The Greater Naples Fire Foundation established a fund to assist two GNFD employees who lost their home during Hurricane Irma, so far \$17,000 has been raised. The Foundation is also coordinating a number of other fund raising event to provide further assistance.
- The balance of equipment authorized for purchase by the BOFC was received, including five hydraulic rescue tools and ~ 13,000' of fire hose. Logistics is currently working to inventory and ready equipment for service.
- The ULP final documents were received today and will be on next month's BOFC Agenda for the Board to approval.
- Station 60's temporary facility is in place and close to being move in ready, just waiting on the water hook ups. Station 60 has been totally cleaned out and hopefully will be ready in the coming weeks to secure Engine and Medic/Rescue 60. It is expected to take 6 months to conduct the complete rebuild of Station 60.
- Chief Morris and AA Swisher have been relocated to the Everglades City Hall temporary facility. The District is also providing administrative and logistical support to Everglades City, Chokoloskee, and surrounding areas; managing the Disaster Relief Center located in the center of town.
- The District's insurance provider (VFIS) first inspected the hardest hit facilities (60, 90, 23, & Fleet) and has been to all locations to date except F&LS.

**I. Chapter 175 Firefighters' Pension Plan – Chairman Arroyo**

Chairman Arroyo reported the 175 Firefighters' Pension Plan earned \$670,000 net in the third quarter and is doing extremely well. The total ending portfolio market value is \$25,491,321.00. The plan received a total of \$699,304.89 from the Insurance Premium Tax fund. Next meeting is Friday November 3, 2017 at 9:00am, all are invited to attend.

**J. Local 2396 Report – Executive President John Taylor**

Joint meetings continue with North Collier and on November 15<sup>th</sup> & 16<sup>th</sup> the local unions will vote on merging. There are some events that happened before, during and after Hurricane Irma that the Union needs to review and present at the next labor management meeting.

**MINUTES**  
**GREATER NAPLES FIRE RESCUE DISTRICT**  
**BOARD OF FIRE COMMISSIONERS MEETING**  
**October 10, 2017**

**II. OLD BUSINESS**

**A. Emergency Services Task Force Meeting – Commissioner Hemping**

Next meeting is Thursday, October 19th at Headquarters.

**AIW – Alternative Funding – Deputy Director Bishop/Sal D’Angelo**

Deputy Director Bishop and North Collier’s Fire District’s Sal D’Angelo presented the proposal from Government Services Group (GSG). GSG was contacted to discuss alternative strategies which may be implemented to facilitate a unified ad valorem millage rate and non-ad valorem assessments to fund the District’s needs. The GSG proposal includes individual reports for each agency as well as a consolidation report for Greater Naples, North Collier and Immokalee Fire Districts potential consolidation. Total cost of the assessment is \$142,000 to be split between the 3 Organizations. Cost to GNFD would be \$53,400.

*Commissioner Hemping made a motion to approve Staff’s recommendation and participate in the GSG joint agency assessment, including a shared cost of the study between not only the three participating agencies but with North Collier if Immokalee drops out.*

*Commissioner Cottiers seconded the motion. Motion passed 6-2 (Cross, Stedman).*

**B. Draft Revision Policy 901.5 BOFC Rules of Procedure – Deputy Director Bishop**

Director Bishop explained that before The Board Chair Role and Responsibilities Policy could be updated, The BOFC Rules of Procedure Policy needed to be updated first. Director Bishop went through the changes marked in blue on the document presented. Chairman Page suggested changing 30 minutes to 15 minutes under #3 E. (No Quorum). *Commissioner Cross made a motion to approve Policy #901.5 as presented by staff subject to change #3 E to 15 minutes. Commissioner Hemping seconded the motion. Commissioner Stedman questioned the language under #3 Quorum. Discussion and clarification on a Quorum continued among the Board. Chairman Page called the vote. Motion passed 8-0.*

**C. Draft Board Chair Role and Responsibilities Policy – Deputy Director Bishop**

Deputy Director Bishop presented the Board Chair Role and Responsibilities Policy for review. Commissioner Gerrity stated he is against this Policy; it elevates the Chair to more of a managerial position and puts the Chair ahead of the other Commissioners. *Commissioner Gerrity made a motion to table the policy changes. Commissioner Boyer seconded the motion. Motion passed 5-3.*

**D. AIW – Strategic Plan Update – Deputy Director Martin**

Director Bishop presented the Strategic Plan Update. *Commissioner Henning moved to approve Strategic Plan Update as presented by Staff. Commissioner Cottiers seconded the motion. Commissioner Stedman stated performance measures should be more accurately defined. Chairman Page called the vote. Motion Passed 8-0.*

**E. AIW – New Apparatus Finance/Purchase Authorization- Deputy Director Bishop**

Director Bishop presented 4 different financing options for the District to purchase the approved new fire engines. *Commissioner Cross made a motion to approve Walk Away Option #1 – Turn trucks back in and order new trucks at end of term. Commissioner Stedman. Motioned passed 8-0.*

**MINUTES**  
**GREATER NAPLES FIRE RESCUE DISTRICT**  
**BOARD OF FIRE COMMISSIONERS MEETING**  
**October 10, 2017**

**F. Attorney/Board Correspondence – Commissioner Page**

Chairman Page shared the correspondence he received from the Law Firm Allen, Norton & Blue in reference to the Union Letter of No Confidence. Commissioner Cross stated for the record as a liaison for the District he met with close to 2 dozen firefighters and personnel (both union & non-union). He then presented all his findings to lawyer Mark Levitt who in turn took all the information and via the presented letter advised how the Board should respond to letters sent by IAFF Local 2396.

Commissioner Hemping reminded the Board that it is in the Chief's contract to have a yearly performance review and that it should be done by November's BOFC meeting so it can be discussed. It is also in the contract that if the performance reviews are favorable it call for a base increase of at least 2%.

**G. Local Delegation Update**

**1. Local Bill - Deputy Director Bishop**

Director Bishop stated the enclosed Proposed Local Bill will be heard by the Local Delegation on October 19<sup>th</sup>.

**2. FDOT MM63 Funding – Chief Schuldt**

Chief Schuldt stated meeting are set-up with State Representative and Senator to discuss having funding for MM63 included in the State Budget.

**III. NEW BUSINESS**

**A. AIW – Florida Fire Service GNFD Fuel Agreement – Deputy Director Bishop**

*Commissioner Stedman made a motion to approve the Interlocal Agreement between GNFD and Florida Forest Service as recommended by Staff. Commissioner Cottiers seconded. Motion passed 8-0.*

**B. AIW – Battalion Vehicle Purchase Request – Deputy Director Martin**

*Commissioner Gerrity made a motion to approve Staff's recommendation for the District to purchase two 2018 F-250 Command Vehicles from REV RTC Ocala Florida for \$69,805.08 each for a total cost of \$139,611.60. Commissioner Cottiers seconded. Motion passed 8-0.*

**C. AIW – Alternative Funding – Commissioner Gerrity/Director Bishop**

Moved and discussed under II Old Business A.

**D. Amended FY 16-17 Budgets – Deputy Director Bishop**

*Commissioner Boyer made a motion to approve the amended FY16-17 Budget as presented by Staff. Commissioner Cross seconded the motion. Motion passed 8-0.*

**E. Electronic Application Processing – Commissioner Boyer**

Commissioner Boyer brought up for discussion making GNFD's employment applications fillable on line. Director Bishop stated HR likes to have the printed out applications sent in because there are specific rules the applicant must follow in order to submit properly and that is their first "test" to see if they can follow directions.

**F. Topics Initiated by the Board of Fire Commissioners**

- Commissioner Cottiers commented on the great work during the hurricane.
- Commissioner Gerrity stated that we should "harden up" / organize the facilities we have and make sure they are running well before we start expanding into other locations.



**MINUTES**  
**GREATER NAPLES FIRE RESCUE DISTRICT**  
**BOARD OF FIRE COMMISSIONERS MEETING**  
**October 10, 2017**

- Commissioner Hemping recommended we look at growth and call volume, take advantage of our people and put them where the calls are.
- Commissioner Stedman stated we need to look at performance measures to support our current challenges before looking at future growth.
- Commissioner Boyer agreed we need to “harden up” and fix the facilities we have, but if we built the 2 new stations, the other stations would have somewhere to go when there is another category 3 or 4 hurricane.
- Commissioner Cross stated he would like to put on next month’s Agenda Commissioner’s attendance.

**G. Public Comments**

- Jean Kungle thanked the District for great coverage during the hurricane in Everglades City and Port of Isles. Jean also stated that in a state of emergency the Board’s attendance policy should be waived.
- Nick Biondo retired from East Naples thanked GNFD’s Aaron Asher for medical attention he received. Nick also wanted it noted for the record he was not talked to about mold at Station 23 or the Golden Gate station. He also question the statement that the BOFD is “not a grievance Board”. Commissioner Cross responded that there is a process that needs to be followed if Local has issues.

**IV. SIGNATURE OF BOARD APPROVED ITEMS**

**V. ADJOURNMENT**

*Commissioner Stedman moved to adjourn the meeting at 8:02 pm. Commissioner Cottiers seconded the motion. Motion passed 8-0.*

Duly passed with a vote of \_\_\_\_\_ to \_\_\_\_\_ and adopted in session on the 10th day of October.

\_\_\_\_\_  
**Chairman Jeff Page**

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**Commissioner Rob Boyer**

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**Commissioner Charles Cottiers**

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**Commissioner Brian Cross**

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**Commissioner Kevin Gerrity**

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**Commissioner Steve Hemping**

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**Commissioner Tom Henning**

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**Commissioner David Stedman**

**Balance Sheet  
As of 9/30/2017**

**Greater Naples Fire Rescue District (GNF)**

<b>Assets</b>			
<b>CASH IN BANK</b>			
10100-001-0000-001	GENERAL FUND CASH ACCOUNT - GNFRD	\$	2,928,533.03
10100-001-0000-002	PAYROLL - GNFRD	\$	309,586.81
10100-001-0000-003	DENTAL ACCOUNT (GNFRD)	\$	41,479.88
10100-001-0000-004	HEALTH FUND (GNFRD)	\$	408,394.58
10100-001-0000-005	UHC - MEDICARE - GNFRD	\$	43,970.43
10100-001-0000-008	MONEY MARKET - ENCORE	\$	2,063,634.35
10100-001-0015-000	DEBT SERVICE RESERVE FUND	\$	699,818.18
	<b>Total CASH IN BANK:</b>		<b>\$ 6,495,417.26</b>
<b>TAXES RECEIVABLE</b>			
10500-001-0001-000	TAXES RECEIVABLE AD VALOREM	\$	150.28
10500-001-0002-000	EXCESS FEES RECEIVABLE	\$	150,107.85
	<b>Total TAXES RECEIVABLE:</b>		<b>\$ 150,258.13</b>
<b>ACCOUNTS RECEIVABLE</b>			
11500-001-0001-000	COLLIER COUNTY RECEIVABLE	\$	18,974.67
11500-001-0003-000	EMPLOYEE RECEIVABLE	\$	8,012.87
11500-001-0004-000	YEAR END ACCOUNTS RECEIVABLE	\$	41,479.68
11500-001-0007-000	MISCELLANEOUS RECEIVABLE	\$	44,492.22
11500-001-0008-000	MISC. RECEIVABLE- PREVENTION	\$	29,285.00
11500-001-0011-000	RETURNED CHECKS	\$	160.00
11500-001-0013-000	FALSE ALARM RECEIVABLE	\$	2,735.43
	<b>Total ACCOUNTS RECEIVABLE:</b>		<b>\$ 145,139.87</b>
<b>DUE FROM OTHER FUNDS</b>			
13300-001-0000-001	DUE FROM M63	\$	8,750.69
	<b>Total DUE FROM OTHER FUNDS:</b>		<b>\$ 8,750.69</b>
<b>PROPERTY HELD FOR SALE</b>			
15000-001-0000-000	PROPERTY HELD FOR SALE	\$	1,000,000.00
	<b>Total PROPERTY HELD FOR SALE:</b>		<b>\$ 1,000,000.00</b>
<b>PREPAID</b>			
15500-001-0000-000	PREPAID EXPENSES	\$	6,356.68
15500-001-0001-000	PREPAID INSURANCE	\$	18,795.93
15500-001-0004-000	DEPOSIT IN ZENNITH FOR GRIT CLAIMS	\$	20,732.79
	<b>Total PREPAID:</b>		<b>\$ 45,885.40</b>
	<b>Total Assets:</b>		<b>\$ 7,845,451.35</b>
<b>Liabilities</b>			
<b>VOUCHER PAYABLE</b>			
20100-001-0000-001	VOUCHERS PAYABLE	\$	24,123.50
20100-001-0000-002	AFLAC - PRE TAX	\$	-21.54
20100-001-0000-003	AFLAC - POST TAX	\$	-8.52
20100-001-0000-009	EE ELECTIVE LIFE INS - STANDARD INS	\$	843.67
20100-001-0000-010	EE CONTRIBUTION TO FRS	\$	-0.15
20100-001-0000-012	EE CONTRIB TO 175 RETIREMENT	\$	-189.61
20100-001-0000-022	FSA Contributions from Prior Year	\$	7,840.60
	<b>Total VOUCHER PAYABLE:</b>		<b>\$ 32,587.95</b>
<b>ACCRUED WAGES PAYABLE</b>			
21600-001-0000-000	ACCRUED WAGES PAYABLE	\$	247,186.57
	<b>Total ACCRUED WAGES PAYABLE:</b>		<b>\$ 247,186.57</b>
<b>ACCRUED TAXES PAYABLE</b>			

**Balance Sheet  
As of 9/30/2017**

**Greater Naples Fire Rescue District (GNF)**

		(Continued)	
<b>ACCRUED TAXES PAYABLE</b>			
21700-001-0000-001	PAYROLL W/H TAXES	\$ 53,936.54	
21700-001-0000-002	FICA TAXES	\$ 23,667.09	
	<b>Total ACCRUED TAXES PAYABLE:</b>		\$ 77,603.63
<b>OTHER CURRENT LIABILITIES</b>			
22900-001-0001-000	GRIT BANKRUPTCY DISPURSEMENT	\$ 33,853.64	
	<b>Total OTHER CURRENT LIABILITIES:</b>		\$ 33,853.64
	<b>Total Liabilities:</b>		\$ 391,231.79
<b>Equity</b>			
<b>PREPAID EXPENSES</b>			
27300-000-0000-001	PREPAID EXPENSES	\$ 300,694.69	
27300-000-0000-002	LAND HELD FOR SALE	\$ 1,000,000.00	
	<b>Total PREPAID EXPENSES:</b>		\$ 1,300,694.69
<b>FUND BALANCE</b>			
28100-001-0000-000	FUND BALANCE - RESTRICTED	\$ 697,321.00	
28300-001-0000-000	FUND BALANCE ASSIGNED	\$ 3,160,440.00	
28400-001-0000-000	FUND BALANCE - UNASSIGNED	\$ 4,288,284.63	
28400-001-0000-002	FUND BALANCE CURRENT YEAR	\$ 0.00	
28400-001-0000-002	Retained Earnings-Current Year	\$ -1,992,520.76	
	<b>Total FUND BALANCE:</b>		\$ 6,153,524.87
	<b>Total Equity:</b>		\$ 7,454,219.56
	<b>Total Liabilities &amp; Equity:</b>		<u>\$ 7,845,451.35</u>

**GNFRD INCOME STATEMENT**  
**For The 1 Periods Ended 10/31/2017**

**Greater Naples Fire Rescue District (GNF)**

		Period to Date	%	ORIGINAL PTD Budget	%	Year to Date	%	ORIGINAL Annual Budget	%
<b>Revenue</b>									
<b>TAXES</b>									
31100-001-0000-001	AD VALOREM	153,885.78	77.31	2,061,917.75	86.73	153,885.78	77.31	24,743,013.00	86.73
31100-001-0000-002	PRIOR YEAR TAXES	0.00	0.00	416.67	0.02	0.00	0.00	5,000.00	0.02
31100-001-0000-003	WARRANT DISTRIBUTIONS	0.00	0.00	1,054.17	0.04	0.00	0.00	12,650.00	0.04
31100-001-0000-004	COUNTY HELD DISTRIBUTIONS	0.00	0.00	52.08	0.00	0.00	0.00	625.00	0.00
31100-001-0000-005	AD VALOREM INTEREST	0.00	0.00	66.67	0.00	0.00	0.00	800.00	0.00
31100-001-0000-007	EXCESS FEES	0.00	0.00	5,833.33	0.25	0.00	0.00	70,000.00	0.25
31100-001-2060-012	AD VALOREM - OCHOPEE	0.00	0.00	120,028.42	5.05	0.00	0.00	1,440,341.00	5.05
31100-001-2060-013	OCHOPEE MANAGEMENT FEE	0.00	0.00	47,091.67	1.98	0.00	0.00	565,100.00	1.98
<b>Total TAXES:</b>		<b>153,885.78</b>	<b>77.31</b>	<b>2,236,460.76</b>	<b>94.07</b>	<b>153,885.78</b>	<b>77.31</b>	<b>26,837,529.00</b>	<b>94.07</b>
<b>INSPECTION FEES NEW</b>									
32901-001-0000-010	INSPECTION FEES NEW CONSTRUCT	0.00	0.00	40,791.67	1.72	0.00	0.00	489,500.00	1.72
32901-001-0000-011	INSP/RE-INSP FEES NEW CONST. - TIMED	525.00	0.26	333.33	0.01	525.00	0.26	4,000.00	0.01
32901-001-0000-012	RE-INSPECTON - NEW	1,200.00	0.60	4,333.33	0.18	1,200.00	0.60	52,000.00	0.18
32901-001-0000-014	KEY BOX INSPECTION - NEW	0.00	0.00	550.00	0.02	0.00	0.00	6,600.00	0.02
32901-001-0000-015	HYDRANT THRUST BLOCK	0.00	0.00	750.00	0.03	0.00	0.00	9,000.00	0.03
32901-001-0000-016	HYDRANT THRUST BLOCK RE-INSP	0.00	0.00	83.33	0.00	0.00	0.00	1,000.00	0.00
32901-001-0000-017	FIRE FLOWS	2,250.00	1.13	2,000.00	0.08	2,250.00	1.13	24,000.00	0.08
32901-001-0000-018	FIRE FLOW RE-INSPECTION	450.00	0.23	150.00	0.01	450.00	0.23	1,800.00	0.01
32901-001-2060-000	INSPECTION FEES NEW - OCHOPEE	0.00	0.00	250.00	0.01	0.00	0.00	3,000.00	0.01
<b>Total INSPECTION FEES NEW:</b>		<b>4,425.00</b>	<b>2.22</b>	<b>49,241.66</b>	<b>2.07</b>	<b>4,425.00</b>	<b>2.22</b>	<b>590,900.00</b>	<b>2.07</b>
<b>INSPECTION FEES EXISTING</b>									
32910-001-1000-110	INSP. FEES EXISTING - TIMED	0.00	0.00	12.50	0.00	0.00	0.00	150.00	0.00
32910-001-1000-111	OCCUPATIONAL INSPECTION	2,100.00	1.06	2,258.75	0.10	2,100.00	1.06	27,105.00	0.10
32910-001-1000-112	RE-INSPECTION FEES - EXISTING	50.00	0.03	250.00	0.01	50.00	0.03	3,000.00	0.01
32910-001-1000-113	INSPECTION FEES 0 - 3,000 SQ FT EXI	450.00	0.23	416.67	0.02	450.00	0.23	5,000.00	0.02
32910-001-1000-114	INSPECTION FEES 3,001 - 30,000 SQ F	100.00	0.05	250.00	0.01	100.00	0.05	3,000.00	0.01
32910-001-1000-115	INSPECTION FEES 30,001 - 100,000 SC	150.00	0.08	208.33	0.01	150.00	0.08	2,500.00	0.01
32910-001-1000-116	INSPECTION FEES OVER 100,000 SQ F	0.00	0.00	500.00	0.02	0.00	0.00	6,000.00	0.02
32910-001-1000-117	KEY BOX INSPECTIONS - EXISTING	225.00	0.11	20.83	0.00	225.00	0.11	250.00	0.00
<b>Total INSPECTION FEES EXISTING:</b>		<b>3,075.00</b>	<b>1.54</b>	<b>3,917.08</b>	<b>0.16</b>	<b>3,075.00</b>	<b>1.54</b>	<b>47,005.00</b>	<b>0.16</b>
<b>FIREFIGHTERS SUPPLEMENT INCOME</b>									
33500-001-0000-210	FIREFIGHTER SUPPLEMENTAL INCOM	0.00	0.00	5,080.00	0.21	0.00	0.00	60,960.00	0.21
<b>Total FIREFIGHTERS SUPPLEMENT INCOME:</b>		<b>0.00</b>	<b>0.00</b>	<b>5,080.00</b>	<b>0.21</b>	<b>0.00</b>	<b>0.00</b>	<b>60,960.00</b>	<b>0.21</b>

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<b>FIRE &amp; LIFE SAFETY CHARGES &amp; FEES</b>									
34200-001-0000-202	REIMBURSEMENT FOR OT	0.00	0.00	916.67	0.04	0.00	0.00	11,000.00	0.04
34200-001-0000-203	FALSE ALARMS	-250.00	-0.13	2,083.33	0.09	-250.00	-0.13	25,000.00	0.09
34200-001-0000-204	FIRE WATCH	0.00	0.00	604.13	0.03	0.00	0.00	7,250.00	0.03
34200-001-0000-206	ISO LETTERS	25.00	0.01	25.00	0.00	25.00	0.01	300.00	0.00
34200-001-0000-207	KEY BOXES SOLD	190.00	0.10	20.83	0.00	190.00	0.10	250.00	0.00
34200-001-0000-208	DUPLICATE NOC'S	30.00	0.02	83.33	0.00	30.00	0.02	1,000.00	0.00
34200-001-0000-209	DEFICIENCY REVIEWS	300.00	0.15	250.00	0.01	300.00	0.15	3,000.00	0.01
34200-001-0000-210	VARIANCE REQUESTS	100.00	0.05	208.33	0.01	100.00	0.05	2,500.00	0.01
34200-001-0000-211	FIRE WORK PERMITS	0.00	0.00	125.00	0.01	0.00	0.00	1,500.00	0.01
34200-001-0000-212	TRAINING DONE BY F & L SAFETY	80.00	0.04	50.00	0.00	80.00	0.04	600.00	0.00
34200-001-0000-904	SPECIAL EVENT INSPECTION FEES	0.00	0.00	41.67	0.00	0.00	0.00	500.00	0.00
34200-001-0000-905	OTHER F & L MISC. INCOME	269.65	0.14	41.67	0.00	269.65	0.14	500.00	0.00
<b>Total FIRE &amp; LIFE SAFETY CHARGES &amp; FEES:</b>		<b>744.65</b>	<b>0.37</b>	<b>4,449.96</b>	<b>0.19</b>	<b>744.65</b>	<b>0.37</b>	<b>53,400.00</b>	<b>0.19</b>
<b>INTEREST EARNINGS</b>									
36100-001-0000-001	INTEREST EARNINGS	1,616.44	0.81	2,500.00	0.11	1,616.44	0.81	30,000.00	0.11
<b>Total INTEREST EARNINGS:</b>		<b>1,616.44</b>	<b>0.81</b>	<b>2,500.00</b>	<b>0.11</b>	<b>1,616.44</b>	<b>0.81</b>	<b>30,000.00</b>	<b>0.11</b>
<b>RENTALS &amp; LEASES</b>									
36200-001-0000-001	ADMIN RENTAL PROPERTY	600.00	0.30	200.00	0.01	600.00	0.30	2,400.00	0.01
36200-001-0000-002	CELL TOWER LEASE CONTRACT	3,203.80	1.61	10,833.33	0.46	3,203.80	1.61	130,000.00	0.46
36200-001-0000-003	PUBLIC SAFETY - STATION 21	2,218.46	1.11	470.00	0.02	2,218.46	1.11	5,640.00	0.02
36200-001-0000-004	PUBLIC SAFETY - STATION 22	747.87	0.38	408.33	0.02	747.87	0.38	4,900.00	0.02
36200-001-0000-005	PUBLIC SAAFETY - STATION 23	300.00	0.15	300.00	0.01	300.00	0.15	3,600.00	0.01
36200-001-0000-006	PUBLIC SAFETY - STATION 20	1,318.02	0.66	470.00	0.02	1,318.02	0.66	5,640.00	0.02
<b>Total RENTALS &amp; LEASES:</b>		<b>8,388.15</b>	<b>4.21</b>	<b>12,681.66</b>	<b>0.53</b>	<b>8,388.15</b>	<b>4.21</b>	<b>152,180.00</b>	<b>0.53</b>
<b>DISPOSITION OF FIXED ASSETS</b>									
36400-001-0000-001	DISPOSITION OF FIXED ASSETS	0.00	0.00	1,250.00	0.05	0.00	0.00	15,000.00	0.05
<b>Total DISPOSITION OF FIXED ASSETS:</b>		<b>0.00</b>	<b>0.00</b>	<b>1,250.00</b>	<b>0.05</b>	<b>0.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>0.05</b>
<b>CONTRIBUTIONS AND DONATIONS</b>									
36600-001-0000-001	CONTRIBUTIONS AND DONATIONS	2,500.00	1.26	125.00	0.01	2,500.00	1.26	1,500.00	0.01
<b>Total CONTRIBUTIONS AND DONATIONS:</b>		<b>2,500.00</b>	<b>1.26</b>	<b>125.00</b>	<b>0.01</b>	<b>2,500.00</b>	<b>1.26</b>	<b>1,500.00</b>	<b>0.01</b>
<b>OTHER MISCELLANEOUS INCOME</b>									
36900-001-0000-901	BLS TRAINING	0.00	0.00	41.67	0.00	0.00	0.00	500.00	0.00
36900-001-0000-902	FIRE MARSHALL MOU REIMBURSEME	12,732.20	6.40	3,750.00	0.16	12,732.20	6.40	45,000.00	0.16

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<b>OTHER MISCELLANEOUS INCOME</b> (Continued)									
36900-001-0000-904	SHOP REVENUE	11,494.48	5.77	7,979.13	0.34	11,494.48	5.77	95,750.00	0.34
36900-001-0000-906	OTHER MISC. INCOME	177.26	0.09	0.00	0.00	177.26	0.09	0.00	0.00
36900-001-2060-901	MM63 EMPLOYEE COST REIMBURSEM	0.00	0.00	50,000.00	2.10	0.00	0.00	600,000.00	2.10
<b>Total OTHER MISCELLANEOUS INCOME:</b>		<b>24,403.94</b>	<b>12.26</b>	<b>61,770.80</b>	<b>2.60</b>	<b>24,403.94</b>	<b>12.26</b>	<b>741,250.00</b>	<b>2.60</b>
<b>Total Revenue:</b>		<b>199,038.96</b>	<b>100.00</b>	<b>2,377,476.92</b>	<b>100.00</b>	<b>199,038.96</b>	<b>100.00</b>	<b>28,529,724.00</b>	<b>100.00</b>
<b>Gross Profit:</b>		<b>199,038.96</b>	<b>100.00</b>	<b>2,377,476.92</b>	<b>100.00</b>	<b>199,038.96</b>	<b>100.00</b>	<b>28,529,724.00</b>	<b>100.00</b>
<b>Expenses</b>									
<b>LEGISLATIVE SALARIES</b>									
51100-001-0000-011	LEGISLATIVE SALARIES (COMMISSIOI	2,666.53	1.34	4,000.00	0.17	2,666.53	1.34	48,000.00	0.17
<b>Total LEGISLATIVE SALARIES:</b>		<b>2,666.53</b>	<b>1.34</b>	<b>4,000.00</b>	<b>0.17</b>	<b>2,666.53</b>	<b>1.34</b>	<b>48,000.00</b>	<b>0.17</b>
<b>EXECUTIVE SALARIES &amp; WAGES</b>									
51200-001-0000-011	EXECUTIVE SALARIES	89,676.11	45.05	118,363.92	4.98	89,676.11	45.05	1,420,367.00	4.98
51200-001-0000-012	EXECUTIVE 175 PENSION CONTRACT	301.22	0.15	395.87	0.02	301.22	0.15	4,750.00	0.02
<b>Total EXECUTIVE SALARIES &amp; WAGES:</b>		<b>89,977.33</b>	<b>45.21</b>	<b>118,759.79</b>	<b>5.00</b>	<b>89,977.33</b>	<b>45.21</b>	<b>1,425,117.00</b>	<b>5.00</b>
<b>ADMINISTRATIVE SALARIES</b>									
51300-001-1000-012	SALARIES - NON BARGAINING (ADMIN	51,191.18	25.72	89,358.42	3.76	51,191.18	25.72	1,072,301.00	3.76
51300-001-1000-014	OVERTIME (NON-BARGAINING)	3,090.39	1.55	6,462.50	0.27	3,090.39	1.55	77,550.00	0.27
<b>Total ADMINISTRATIVE SALARIES:</b>		<b>54,281.57</b>	<b>27.27</b>	<b>95,820.92</b>	<b>4.03</b>	<b>54,281.57</b>	<b>27.27</b>	<b>1,149,851.00</b>	<b>4.03</b>
<b>BARGAINING UNIT SHIFT SALARIES &amp; WAGES</b>									
51310-001-2000-012	BARGAINING UNIT SALARIES - SHIFT	641,741.61	322.42	891,870.83	37.51	641,741.61	322.42	10,702,450.00	37.51
51310-001-2000-013	FIREFIGHTERS - PART TIME	2,334.43	1.17	13,104.00	0.55	2,334.43	1.17	157,248.00	0.55
51310-001-2000-014	OVERTIME - SHIFT	121,321.17	60.95	112,724.33	4.74	121,321.17	60.95	1,352,692.00	4.74
<b>Total BARGAINING UNIT SHIFT SALARIES &amp; WAGES:</b>		<b>765,397.21</b>	<b>384.55</b>	<b>1,017,699.16</b>	<b>42.81</b>	<b>765,397.21</b>	<b>384.55</b>	<b>12,212,390.00</b>	<b>42.81</b>
<b>BARGAINING UNIT - NON SHIFT</b>									
51320-001-3000-012	BARGAINING UNIT NON SHIFT	0.00	0.00	60,993.25	2.57	0.00	0.00	731,919.00	2.57
51320-001-3000-013	FIRE & LIFE SAFETY WAGES	43,396.74	21.80	0.00	0.00	43,396.74	21.80	0.00	0.00
51320-001-3000-014	OVERTIME FIRE & LIFE SAFETY	3,018.96	1.52	10,416.67	0.44	3,018.96	1.52	125,000.00	0.44
<b>Total BARGAINING UNIT - NON SHIFT:</b>		<b>46,415.70</b>	<b>23.32</b>	<b>71,409.92</b>	<b>3.00</b>	<b>46,415.70</b>	<b>23.32</b>	<b>856,919.00</b>	<b>3.00</b>
<b>EARNINGS OTHER</b>									
51330-001-9000-011	DISPLACEMENT PAY	0.00	0.00	12.50	0.00	0.00	0.00	150.00	0.00
51330-001-9000-013	HOLIDAY	560.00	0.28	18,772.33	0.79	560.00	0.28	225,268.00	0.79

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<b>EARNINGS OTHER</b>		(Continued)								
51330-001-9000-014	VACATION	13,753.23	6.91	10,000.00	0.42	13,753.23	6.91	120,000.00	0.42	
51330-001-9000-015	SICK TIME	8,891.25	4.47	21,363.92	0.90	8,891.25	4.47	256,367.00	0.90	
51330-001-9000-016	457 CONTRACTUAL	302.20	0.15	408.37	0.02	302.20	0.15	4,900.00	0.02	
51330-001-9011-012	CLOTHING ALLOWANCE	0.00	0.00	100.00	0.00	0.00	0.00	1,200.00	0.00	
<b>Total EARNINGS OTHER:</b>		<b>23,506.68</b>	<b>11.81</b>	<b>50,657.12</b>	<b>2.13</b>	<b>23,506.68</b>	<b>11.81</b>	<b>607,885.00</b>	<b>2.13</b>	
<b>DEBT SERVICE</b>										
51700-001-0000-071	DEBT SERVICE - PRINCIPAL PAYMENT	24,239.97	12.18	23,122.00	0.97	24,239.97	12.18	277,464.00	0.97	
51700-001-0000-072	DEBT SERVICE - INTEREST PAYMENT	5,812.30	2.92	6,333.33	0.27	5,812.30	2.92	76,000.00	0.27	
<b>Total DEBT SERVICE:</b>		<b>30,052.27</b>	<b>15.10</b>	<b>29,455.33</b>	<b>1.24</b>	<b>30,052.27</b>	<b>15.10</b>	<b>353,464.00</b>	<b>1.24</b>	
<b>FICA TAXES</b>										
52201-001-0000-011	FICA TAXES	94,955.08	47.71	103,873.67	4.37	94,955.08	47.71	1,246,484.00	4.37	
<b>Total FICA TAXES:</b>		<b>94,955.08</b>	<b>47.71</b>	<b>103,873.67</b>	<b>4.37</b>	<b>94,955.08</b>	<b>47.71</b>	<b>1,246,484.00</b>	<b>4.37</b>	
<b>RETIREMENT CONTRIBUTIONS</b>										
52202-001-0010-022	FRS CONTRIBUTIONS	203,888.43	102.44	187,815.83	7.90	203,888.43	102.44	2,253,790.00	7.90	
52202-001-0011-022	175 RETIREMENT PLAN CONTRIBUTION	46,094.73	23.16	48,770.75	2.05	46,094.73	23.16	585,249.00	2.05	
52202-001-0012-022	NATIONWIDE RETIREMENT PLAN	3,281.93	1.65	5,000.00	0.21	3,281.93	1.65	60,000.00	0.21	
52202-001-0013-022	DISTRICT DEF COMP MATCH	1,550.00	0.78	863.75	0.04	1,550.00	0.78	10,365.00	0.04	
<b>Total RETIREMENT CONTRIBUTIONS:</b>		<b>254,815.09</b>	<b>128.02</b>	<b>242,450.33</b>	<b>10.20</b>	<b>254,815.09</b>	<b>128.02</b>	<b>2,909,404.00</b>	<b>10.20</b>	
<b>LIFE AND HEALTH INSURANCE</b>										
52205-001-0010-023	INS BENEFITS FIXED - DENTAL	1,399.20	0.70	1,417.00	0.06	1,399.20	0.70	17,004.00	0.06	
52205-001-0011-023	INSURANCE BENEFITS FIXED - LIFE IN	7,454.81	3.75	3,597.00	0.15	7,454.81	3.75	43,164.00	0.15	
52205-001-0012-023	INS BENEFITS FIXED - MEDICAL	243,493.50	122.33	237,177.42	9.98	243,493.50	122.33	2,846,129.00	9.98	
52205-001-0013-023	INS BENEFITS FIXED - STD/LTD	16,529.38	8.30	8,183.50	0.34	16,529.38	8.30	98,202.00	0.34	
52205-001-0014-023	INS BENEFITS FIXED - VISION	4,641.91	2.33	2,680.00	0.11	4,641.91	2.33	32,160.00	0.11	
52205-001-0015-023	INS BENEFITS - DENTAL CLAIMS	0.00	0.00	11,916.67	0.50	0.00	0.00	143,000.00	0.50	
52205-001-0016-023	INS BENEFITS - MEDICAL HRA	63,159.00	31.73	47,666.67	2.00	63,159.00	31.73	572,000.00	2.00	
<b>Total LIFE AND HEALTH INSURANCE:</b>		<b>336,677.80</b>	<b>169.15</b>	<b>312,638.26</b>	<b>13.15</b>	<b>336,677.80</b>	<b>169.15</b>	<b>3,751,659.00</b>	<b>13.15</b>	
<b>WORKERS COMPENSATION</b>										
52210-001-0010-024	WORKERS COMPENSATION PREMIUM	135,214.65	67.93	33,299.92	1.40	135,214.65	67.93	399,599.00	1.40	
52210-001-0012-024	EXPENSES FOR GRIT CLAIMANTS	0.00	0.00	208.33	0.01	0.00	0.00	2,500.00	0.01	
<b>Total WORKERS COMPENSATION:</b>		<b>135,214.65</b>	<b>67.93</b>	<b>33,508.25</b>	<b>1.41</b>	<b>135,214.65</b>	<b>67.93</b>	<b>402,099.00</b>	<b>1.41</b>	
<b>UNEMPLOYMENT COMPENSATION</b>										

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<b>UNEMPLOYMENT COMPENSATION</b> (Continued)									
52215-001-0000-025	RE-EMPLOYMENT TAX	0.00	0.00	5,183.17	0.22	0.00	0.00	62,198.00	0.22
52215-001-0000-026	POST EMPLOYMENT BENEFITS (PEHF)	0.00	0.00	13,750.00	0.58	0.00	0.00	165,000.00	0.58
<b>Total UNEMPLOYMENT COMPENSATION:</b>		<b>0.00</b>	<b>0.00</b>	<b>18,933.17</b>	<b>0.80</b>	<b>0.00</b>	<b>0.00</b>	<b>227,198.00</b>	<b>0.80</b>
<b>PROFESSIONAL SERVICES</b>									
52220-001-0000-031	PROFESSIONAL SERVICES	144.00	0.07	23,045.83	0.97	144.00	0.07	276,550.00	0.97
52220-001-0011-031	CONTRACTUAL SERVICES - ADV COLI	3,827.72	1.92	37,500.00	1.58	3,827.72	1.92	450,000.00	1.58
52220-001-0012-031	CONTRACTUAL SERVICES - IMPACT F	757.93	0.38	1,000.00	0.04	757.93	0.38	12,000.00	0.04
52220-001-0013-031	CONTRACTUAL SERVICES - PROPER	0.00	0.00	10,530.00	0.44	0.00	0.00	126,360.00	0.44
52220-001-1000-031	CONTRACTUAL SERVICES - GENERAL	44,008.48	22.11	30,043.17	1.26	44,008.48	22.11	360,518.00	1.26
52220-001-2060-031	CONTRACTUAL SERVICES - OCHOPEI	1,303.88	0.66	1,633.75	0.07	1,303.88	0.66	19,605.00	0.07
52220-001-3000-031	CONTRACTUAL SERV FIRE & LIFE SAI	765.89	0.38	0.00	0.00	765.89	0.38	0.00	0.00
52220-001-4000-031	CONTRACTUAL SERVICES SHOP	0.00	0.00	2,250.00	0.09	0.00	0.00	27,000.00	0.09
<b>Total PROFESSIONAL SERVICES:</b>		<b>50,807.90</b>	<b>25.53</b>	<b>106,002.75</b>	<b>4.46</b>	<b>50,807.90</b>	<b>25.53</b>	<b>1,272,033.00</b>	<b>4.46</b>
<b>ACCOUNTING &amp; AUDITING</b>									
52225-001-0000-032	ACCOUNTING & AUDITING	0.00	0.00	2,308.33	0.10	0.00	0.00	27,700.00	0.10
<b>Total ACCOUNTING &amp; AUDITING:</b>		<b>0.00</b>	<b>0.00</b>	<b>2,308.33</b>	<b>0.10</b>	<b>0.00</b>	<b>0.00</b>	<b>27,700.00</b>	<b>0.10</b>
<b>CURRENT CHARGES</b>									
52230-001-0000-037	CURRENT CHARGES	2,567.65	1.29	3,690.00	0.16	2,567.65	1.29	44,280.00	0.16
<b>Total CURRENT CHARGES:</b>		<b>2,567.65</b>	<b>1.29</b>	<b>3,690.00</b>	<b>0.16</b>	<b>2,567.65</b>	<b>1.29</b>	<b>44,280.00</b>	<b>0.16</b>
<b>TRAVEL &amp; PER DIEM</b>									
52235-001-0010-040	EMPLOYEE TOLLS REIMBURSEMENT	0.00	0.00	12.50	0.00	0.00	0.00	150.00	0.00
<b>Total TRAVEL &amp; PER DIEM:</b>		<b>0.00</b>	<b>0.00</b>	<b>12.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>150.00</b>	<b>0.00</b>
<b>COMMUNICATIONS &amp; FREIGHT</b>									
52240-001-0000-041	COMMUNICATIONS- CELL PHONES	2,146.95	1.08	3,250.00	0.14	2,146.95	1.08	39,000.00	0.14
52240-001-0000-042	FREIGHT & POSTAGE SERVICES	789.90	0.40	291.67	0.01	789.90	0.40	3,500.00	0.01
52240-001-0015-041	COMMUNICATIONS-GENERAL	7,303.69	3.67	10,541.67	0.44	7,303.69	3.67	126,500.00	0.44
52240-001-2060-041	COMMUNICATIONS - OCHOPEE	1,555.25	0.78	1,666.63	0.07	1,555.25	0.78	20,000.00	0.07
<b>Total COMMUNICATIONS &amp; FREIGHT:</b>		<b>11,795.79</b>	<b>5.93</b>	<b>15,749.97</b>	<b>0.66</b>	<b>11,795.79</b>	<b>5.93</b>	<b>189,000.00</b>	<b>0.66</b>
<b>UTILITY SERVICES</b>									
52245-001-0000-043	UTILITIES	14,792.43	7.43	13,875.83	0.58	14,792.43	7.43	166,510.00	0.58
52245-001-2060-043	UTILITY SERVICES - OCHOPEE	944.78	0.47	1,062.50	0.04	944.78	0.47	12,750.00	0.04
<b>Total UTILITY SERVICES:</b>		<b>15,737.21</b>	<b>7.91</b>	<b>14,938.33</b>	<b>0.63</b>	<b>15,737.21</b>	<b>7.91</b>	<b>179,260.00</b>	<b>0.63</b>

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**GNFRD INCOME STATEMENT**  
**For The 1 Periods Ended 10/31/2017**

**Greater Naples Fire Rescue District (GNF)**

		Period to Date	%	ORIGINAL PTD Budget	%	Year to Date	%	ORIGINAL Annual Budget	%
<b>RENTALS &amp; LEASES</b>									
52250-001-0000-044	RENTALS & LEASES	2,769.00	1.39	583.33	0.02	2,769.00	1.39	7,000.00	0.02
52250-001-0100-044	RENTALS & LEASES - FACILITIES	0.00	0.00	2,500.00	0.11	0.00	0.00	30,000.00	0.11
52250-001-3000-044	RENTALS & LEASES E-FLEET	5,180.73	2.60	5,180.75	0.22	5,180.73	2.60	62,169.00	0.22
<b>Total RENTALS &amp; LEASES:</b>		<b>7,949.73</b>	<b>3.99</b>	<b>8,264.08</b>	<b>0.35</b>	<b>7,949.73</b>	<b>3.99</b>	<b>99,169.00</b>	<b>0.35</b>
<b>INSURANCE GENERAL</b>									
52255-001-0000-045	GENERAL INSURANCE	0.00	0.00	30,425.50	1.28	0.00	0.00	365,106.00	1.28
<b>Total INSURANCE GENERAL:</b>		<b>0.00</b>	<b>0.00</b>	<b>30,425.50</b>	<b>1.28</b>	<b>0.00</b>	<b>0.00</b>	<b>365,106.00</b>	<b>1.28</b>
<b>REPAIR &amp; MAINT</b>									
52260-001-0000-046	REPAIR & MAINTENANCE - RADIO	0.00	0.00	916.67	0.04	0.00	0.00	11,000.00	0.04
52260-001-1000-046	REPAIR & MAINTENANCE - ADMIN	0.00	0.00	2,500.00	0.11	0.00	0.00	30,000.00	0.11
52260-001-1050-046	REPAIR & MAINTENANCE - FACILITIES	0.00	0.00	8,566.67	0.36	0.00	0.00	102,800.00	0.36
52260-001-2000-046	REPAIR & MAINTENANCE - OPERATIO	17,971.09	9.03	958.33	0.04	17,971.09	9.03	11,500.00	0.04
52260-001-2060-046	REPAIR AND MAINTENANCE - OCHOP	0.00	0.00	1,166.63	0.05	0.00	0.00	14,000.00	0.05
52260-001-3000-046	REPAIR & MAINT. FIRE & LIFE SAFETY	0.00	0.00	833.33	0.04	0.00	0.00	10,000.00	0.04
52260-001-4010-046	VEHICLE REPAIR - GNFRD VEHICLES	46,169.31	23.20	25,000.00	1.05	46,169.31	23.20	300,000.00	1.05
52260-001-4011-046	VEHICLE REPAIR - NON GNFRD	5,932.05	2.98	2,500.00	0.11	5,932.05	2.98	30,000.00	0.11
52260-001-4012-046	REPAIR & MAINTENANCE - MARINE VE	2,729.64	1.37	625.00	0.03	2,729.64	1.37	7,500.00	0.03
52260-001-4060-046	VEHICLE REPAIR - OCHOPEE	3,357.88	1.69	2,500.00	0.11	3,357.88	1.69	30,000.00	0.11
52260-001-4061-046	REPAIR & MAIN-OCHOPEE- MARINE V	0.00	0.00	500.00	0.02	0.00	0.00	6,000.00	0.02
52260-001-6010-046	REPAIR & MAINTENANCE - DIVE EQUI	0.00	0.00	1,408.33	0.06	0.00	0.00	16,900.00	0.06
52260-001-6012-046	REPAIR & MAINTENANCE - SCBA	0.00	0.00	833.33	0.04	0.00	0.00	10,000.00	0.04
52260-001-7000-046	REPAIR & MAINTENANCE - MEDICAL	0.00	0.00	375.00	0.02	0.00	0.00	4,500.00	0.02
52260-001-9000-046	REPAIR & MAINTENANCE - INSURANA	-1,857.20	-0.93	0.00	0.00	-1,857.20	-0.93	0.00	0.00
<b>Total REPAIR &amp; MAINT:</b>		<b>74,302.77</b>	<b>37.33</b>	<b>48,683.29</b>	<b>2.05</b>	<b>74,302.77</b>	<b>37.33</b>	<b>584,200.00</b>	<b>2.05</b>
<b>PRINTING</b>									
52265-001-0000-047	PRINTING & BINDING	0.00	0.00	166.67	0.01	0.00	0.00	2,000.00	0.01
<b>Total PRINTING:</b>		<b>0.00</b>	<b>0.00</b>	<b>166.67</b>	<b>0.01</b>	<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>0.01</b>
<b>OFFICE SUPPLIES</b>									
52270-001-0000-051	OFFICE SUPPLIES	543.70	0.27	958.33	0.04	543.70	0.27	11,500.00	0.04
<b>Total OFFICE SUPPLIES:</b>		<b>543.70</b>	<b>0.27</b>	<b>958.33</b>	<b>0.04</b>	<b>543.70</b>	<b>0.27</b>	<b>11,500.00</b>	<b>0.04</b>
<b>FUELS &amp; LUBRICANTS</b>									
52275-001-0010-052	FUELS & LUBRICANTS	2,002.50	1.01	958.37	0.04	2,002.50	1.01	11,500.00	0.04
52275-001-0011-052	FUELS & LUBRICANTS - UNLEADED	3,646.51	1.83	4,416.63	0.19	3,646.51	1.83	53,000.00	0.19

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**GNFRD INCOME STATEMENT**  
**For The 1 Periods Ended 10/31/2017**

**Greater Naples Fire Rescue District (GNF)**

		Period to Date	%	ORIGINAL PTD Budget	%	Year to Date	%	ORIGINAL Annual Budget	%	
<b>FUELS &amp; LUBRICANTS</b>		(Continued)								
52275-001-0012-052	FUELS & LUBRICANTS - DIESEL	9,296.88	4.67	9,583.33	0.40	9,296.88	4.67	115,000.00	0.40	
52275-001-0060-052	FUEL - OCHOPEE	0.00	0.00	708.37	0.03	0.00	0.00	8,500.00	0.03	
52275-001-0090-052	MARINE NON-ETHANOL UNLEADED	190.00	0.10	708.37	0.03	190.00	0.10	8,500.00	0.03	
<b>Total FUELS &amp; LUBRICANTS:</b>		<b>15,135.89</b>	<b>7.60</b>	<b>16,375.07</b>	<b>0.69</b>	<b>15,135.89</b>	<b>7.60</b>	<b>196,500.00</b>	<b>0.69</b>	
<b>OPERATING SUPPLIES</b>										
52285-001-1000-052	OPERATING SUPPLIES - ADMIN	0.00	0.00	250.00	0.01	0.00	0.00	3,000.00	0.01	
52285-001-2000-052	OPERATING SUPPLIES - OPS	564.92	0.28	2,916.67	0.12	564.92	0.28	35,000.00	0.12	
52285-001-2060-052	OPERATING SUPPLIES - OCHOPEE	0.00	0.00	291.63	0.01	0.00	0.00	3,500.00	0.01	
52285-001-3000-052	OPERATING SUPPLIES - FIRE & LIFE S	0.00	0.00	1,250.00	0.05	0.00	0.00	15,000.00	0.05	
52285-001-4000-052	OPERATING SUPPLIES - FLEET	174.52	0.09	833.33	0.04	174.52	0.09	10,000.00	0.04	
52285-001-5000-052	OPERATING SUPPLIES - TRAINING	0.00	0.00	416.67	0.02	0.00	0.00	5,000.00	0.02	
52285-001-6000-052	OPERATING SUPPLIES - SPECIAL OPS	0.00	0.00	458.33	0.02	0.00	0.00	5,500.00	0.02	
52285-001-7000-052	OPERATING SUPPLIES - MEDICAL	124.77	0.06	4,166.67	0.18	124.77	0.06	50,000.00	0.18	
52285-001-8000-052	OPERATING SUPPLIES - FACILITIES/W	0.00	0.00	458.33	0.02	0.00	0.00	5,500.00	0.02	
<b>Total OPERATING SUPPLIES:</b>		<b>864.21</b>	<b>0.43</b>	<b>11,041.63</b>	<b>0.46</b>	<b>864.21</b>	<b>0.43</b>	<b>132,500.00</b>	<b>0.46</b>	
<b>SMALL EQUIPMENT</b>										
52910-001-0014-052	SMALL EQUIPMENT - LOGISTICS	0.00	0.00	125.00	0.01	0.00	0.00	1,500.00	0.01	
52910-001-1000-049	SMALL EQUIPMENT - ADMIN	0.00	0.00	1,300.00	0.05	0.00	0.00	15,600.00	0.05	
52910-001-2000-049	SMALL EQUIPMENT - OPS	3,262.99	1.64	6,947.58	0.29	3,262.99	1.64	83,371.00	0.29	
52910-001-2060-049	SMALL EQUIPMENT - OCHOPEE	1,291.95	0.65	1,000.00	0.04	1,291.95	0.65	12,000.00	0.04	
52910-001-3000-049	SMALL EQUIP - FIRE & LIFE SAFETY	0.00	0.00	1,704.67	0.07	0.00	0.00	20,456.00	0.07	
52910-001-4000-049	SMALL EQUIPMENT - FLEET	0.00	0.00	250.00	0.01	0.00	0.00	3,000.00	0.01	
52910-001-5000-049	SMALL EQUIP - TRAINING	0.00	0.00	625.00	0.03	0.00	0.00	7,500.00	0.03	
52910-001-6010-049	SMALL EQUIP - DIVE RESCUE	0.00	0.00	833.33	0.04	0.00	0.00	10,000.00	0.04	
52910-001-6011-049	SMALL EQUIP - HAZ MAT	0.00	0.00	166.67	0.01	0.00	0.00	2,000.00	0.01	
52910-001-6012-049	SMALL EQUIP - USAR	0.00	0.00	416.67	0.02	0.00	0.00	5,000.00	0.02	
52910-001-7000-049	SMALL EQUIP - MEDICAL	0.00	0.00	416.67	0.02	0.00	0.00	5,000.00	0.02	
<b>Total SMALL EQUIPMENT:</b>		<b>4,554.94</b>	<b>2.29</b>	<b>13,785.59</b>	<b>0.58</b>	<b>4,554.94</b>	<b>2.29</b>	<b>165,427.00</b>	<b>0.58</b>	
<b>UNIFORMS</b>										
52920-001-1000-052	UNIFORMS - ADMIN	0.00	0.00	916.67	0.04	0.00	0.00	11,000.00	0.04	
52920-001-2010-052	UNIFORMS - OPERATIONS	110.00	0.06	7,083.33	0.30	110.00	0.06	85,000.00	0.30	
52920-001-2011-052	UNIFORMS - BUNKER GEAR	0.00	0.00	9,475.00	0.40	0.00	0.00	113,700.00	0.40	
52920-001-3000-052	UNIFORMS - FIRE & LIFE SAFETY	110.49	0.06	416.67	0.02	110.49	0.06	5,000.00	0.02	
52920-001-6000-052	UNIFORMS - SPECIAL OPS	0.00	0.00	208.33	0.01	0.00	0.00	2,500.00	0.01	

**GNFRD INCOME STATEMENT**  
**For The 1 Periods Ended 10/31/2017**

**Greater Naples Fire Rescue District (GNF)**

	Period to Date	%	ORIGINAL PTD Budget	%	Year to Date	%	ORIGINAL Annual Budget	%
<b>Total UNIFORMS:</b>	220.49	0.11	18,100.00	0.76	220.49	0.11	217,200.00	0.76
<b>BOOKS, DUES</b>								
52930-001-1000-055 BOOKS, DUES - ADMIN	2,478.96	1.25	3,737.50	0.16	2,478.96	1.25	44,850.00	0.16
52930-001-2000-055 BOOKS, DUES - OPERATIONS	406.33	0.20	10,833.33	0.46	406.33	0.20	130,000.00	0.46
52930-001-3000-055 BOOKS, DUES - FIRE & LIFE SAFETY	736.82	0.37	1,363.75	0.06	736.82	0.37	16,365.00	0.06
52930-001-4000-055 BOOKS, DUES - FLEET	0.00	0.00	1,088.33	0.05	0.00	0.00	13,060.00	0.05
52930-001-5000-055 BOOKS, DUES - TRAINING	0.00	0.00	1,916.67	0.08	0.00	0.00	23,000.00	0.08
52930-001-5010-055 BOOKS, DUES - CPR TRAINING	0.00	0.00	83.33	0.00	0.00	0.00	1,000.00	0.00
52930-001-6011-055 BOOKS, DUES - SPECIAL OPS	0.00	0.00	100.00	0.00	0.00	0.00	1,200.00	0.00
52930-001-6012-055 BOOKS, DUES - CERT	0.00	0.00	166.67	0.01	0.00	0.00	2,000.00	0.01
52930-001-7000-055 BOOKS, DUES - MEDICAL	750.00	0.38	708.33	0.03	750.00	0.38	8,500.00	0.03
<b>Total BOOKS, DUES:</b>	4,372.11	2.20	19,997.91	0.84	4,372.11	2.20	239,975.00	0.84
<b>CAPITAL OUTLAY</b>								
52940-001-0000-062 CAPITAL OUTLAY - BUILDING & IMPRC	0.00	0.00	9,116.67	0.38	0.00	0.00	109,400.00	0.38
52940-001-0000-063 CAPITAL OUTLAY - IMPROVEMENTS C	0.00	0.00	708.33	0.03	0.00	0.00	8,500.00	0.03
52940-001-0000-064 CAPITAL OUTLAY - EQUIP & FURNISHI	6,982.00	3.51	10,185.58	0.43	6,982.00	3.51	122,227.00	0.43
52940-001-0000-068 CAPITAL OUTLAY - INTANGIBLE ASSE	0.00	0.00	1,633.33	0.07	0.00	0.00	19,600.00	0.07
52940-001-0000-069 CAPITAL OUTLAY - VEHICLES	0.00	0.00	17,416.67	0.73	0.00	0.00	209,000.00	0.73
52940-001-0000-070 CAPITAL OUTLAY - FIRE & RESCUE VE	0.00	0.00	25,000.00	1.05	0.00	0.00	300,000.00	1.05
<b>Total CAPITAL OUTLAY:</b>	6,982.00	3.51	64,060.58	2.69	6,982.00	3.51	768,727.00	2.69
<b>Total Expenses:</b>	2,029,794.30	1,019.80	2,473,766.45	104.05	2,029,794.30	1,019.80	29,685,197.00	104.05
<b>Net Income from Operations:</b>	-1,830,755.34	-919.80	-96,289.53	-4.05	-1,830,755.34	-919.80	-1,155,473.00	-4.05
<b>Earnings before Income Tax:</b>	-1,830,755.34	-919.80	-96,289.53	-4.05	-1,830,755.34	-919.80	-1,155,473.00	-4.05
<b>Net Income (Loss):</b>	-1,830,755.34	-919.80	-96,289.53	-4.05	-1,830,755.34	-919.80	-1,155,473.00	-4.05

**Balance Sheet  
As of 10/31/2017**

**GNFRD Impact Fee (IMP)**

<b>Assets</b>			
10100-301-0000-001	IMPACT FEES (IBERAIBANK)	\$	4,118,729.97
	<b>Total Assets:</b>		<u>\$ 4,118,729.97</u>
<b>Equity</b>			
28100-301-0000-001	FUND BALANCE - IMPACT FEES PRIOR YEAR RESTRICTED	\$	3,548,594.96
28100-301-0000-002	Retained Earnings-Current Year	\$	-4,565.72
28100-301-0000-002	FUND BALANCE IMPACT FEES CURRRENT YEAR	\$	<u>574,700.73</u>
	<b>Total Equity:</b>		<u>\$ 4,118,729.97</u>
	<b>Total Liabilities &amp; Equity:</b>		<u><u>\$ 4,118,729.97</u></u>

**Impact Fees Income Statement  
For The 1 Periods Ended 10/31/2017**

**GNFRD Impact Fee (IMP)**

		Period to Date	%	ORIGINAL PTD Budget	%	Year to Date	%	ORIGINAL Annual Budget	%
<b>Revenue</b>									
<b>IMPACT FEES</b>									
32400-301-0000-110	IMPACT FEES	0.00	0.00	83,000.00	99.45	0.00	0.00	996,000.00	99.45
<b>Total IMPACT FEES:</b>		0.00	0.00	83,000.00	99.45	0.00	0.00	996,000.00	99.45
<b>GRANTS</b>									
33100-301-0000-200	FEDERAL GRANT - PUBLIC SAFETY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
33400-301-0000-200	STATE GRANT - PUBLIC SAFETY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total GRANTS:</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>INTEREST EARNINGS</b>									
36100-301-0000-100	INTEREST	1,552.09	100.00	458.33	0.55	1,552.09	100.00	5,500.00	0.55
<b>Total INTEREST EARNINGS:</b>		1,552.09	100.00	458.33	0.55	1,552.09	100.00	5,500.00	0.55
<b>OTHER MISCELLANEOUS INCOME</b>									
36400-301-0000-000	DISPOSITION OF FIXED ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
36400-301-0000-001	OTHER MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total OTHER MISCELLANEOUS INCOME:</b>		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total Revenue:</b>		1,552.09	100.00	83,458.33	100.00	1,552.09	100.00	1,001,500.00	100.00
<b>Gross Profit:</b>		1,552.09	100.00	83,458.33	100.00	1,552.09	100.00	1,001,500.00	100.00
<b>Expenses</b>									
<b>IMPACT FEE EXPENSE</b>									
51700-301-0000-071	DEBT SERVICES	1,049.63	67.63	23,821.63	28.54	1,049.63	67.63	285,859.56	28.54
51700-301-0000-072	DEBT SERVICES -INTEREST	0.00	0.00	6,258.33	7.50	0.00	0.00	75,100.00	7.50
52200-301-0000-031	PROFESSIONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52200-301-0000-032	FREIGHT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52200-301-0000-037	CURRENT CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52200-301-0000-044	RENTAL AND LEASE EXPENSES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52200-301-0000-049	SMALL EQUIPMENT AND TOOLS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52200-301-0010-046	NEW VEHICLE SMALL PARTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total IMPACT FEE EXPENSE:</b>		1,049.63	67.63	30,079.96	36.04	1,049.63	67.63	360,959.56	36.04
<b>CAPITAL OUTLAY</b>									
52900-301-0000-061	LAND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52900-301-0000-062	BUILDINGS AND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52900-301-0000-063	INFRASTRUCTURE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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**Impact Fees Income Statement  
For The 1 Periods Ended 10/31/2017**

**GNFRD Impact Fee (IMP)**

		Period to Date	%	ORIGINAL PTD Budget	%	Year to Date	%	ORIGINAL Annual Budget	%
<b>CAPITAL OUTLAY</b>	(Continued)								
52900-301-0000-064	EQUIPMENT AND FURNITURE	0.00	0.00	5,000.00	5.99	0.00	0.00	60,000.00	5.99
52900-301-0000-065	CONSTRUCTION WORK IN PROGRES!	0.00	0.00	41,666.67	49.93	0.00	0.00	500,000.00	49.93
52900-301-0000-067	SPECIAL RESPONSE TEAMS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52900-301-0000-068	INTANGIBLE ASSETS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52900-301-0000-069	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
52900-301-0000-070	CAPITAL OUTLAY-FIRE & RESCUE VEI	5,068.18	326.54	37,500.00	44.93	5,068.18	326.54	450,000.00	44.93
52900-900-0000-059	DEPRECIATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Total CAPITAL OUTLAY:</b>		<u>5,068.18</u>	<u>326.54</u>	<u>84,166.67</u>	<u>100.85</u>	<u>5,068.18</u>	<u>326.54</u>	<u>1,010,000.00</u>	<u>100.85</u>
<b>Total Expenses:</b>		<u>6,117.81</u>	<u>394.17</u>	<u>114,246.63</u>	<u>136.89</u>	<u>6,117.81</u>	<u>394.17</u>	<u>1,370,959.56</u>	<u>136.89</u>
<b>Net Income From Operations:</b>		<u>-4,565.72</u>	<u>-294.17</u>	<u>-30,788.30</u>	<u>-36.89</u>	<u>-4,565.72</u>	<u>-294.17</u>	<u>-369,459.56</u>	<u>-36.89</u>
<b>Earnings Before Income Tax:</b>		<u>-4,565.72</u>	<u>-294.17</u>	<u>-30,788.30</u>	<u>-36.89</u>	<u>-4,565.72</u>	<u>-294.17</u>	<u>-369,459.56</u>	<u>-36.89</u>
<b>Net Income (Loss):</b>		<u>-4,565.72</u>	<u>-294.17</u>	<u>-30,788.30</u>	<u>-36.89</u>	<u>-4,565.72</u>	<u>-294.17</u>	<u>-369,459.56</u>	<u>-36.89</u>



# GREATER NAPLES FIRE RESCUE DISTRICT Operations Report

<b>REPORTING OFFICER</b>	Nolan Sapp, Asst. Fire Chief
<b>TYPE</b>	Monthly - Commission
<b>SUBMITTAL DATE</b>	November 2nd, 2017

**October 2017**

The Stats:

Total Incidents	1744
Total Responses	2040 (based on all apparatus)
Medical / Rescue	1056 calls for service.
Percentage Medical	60.6%
Fire / Other	688 calls for service.
Busiest Response Unit	EN75 249 Incidents.
Busiest Day of Week	Saturday 271 Incidents
Busiest Time of Day	15:00 to 15:59 104 Incidents.

I attended the following meetings:

- ❖ CCFCA Communications meeting.
- ❖ CCFCA Operations Section meeting.
- ❖ Weekly Executive Command staff meetings.
- ❖ Battalion Chief daily briefings.
- ❖ Governing Documents.
- ❖ Labor Management meetings
- ❖ District Strategic Planning
- ❖ Labor Management
- ❖ Work with CCSO CAD/MDT operation meeting.
- ❖ Control West communications
- ❖ Florida Fire Chiefs ELSI Course
- ❖ GNFD Section Managers meeting

Greater Naples Fire Rescue District Alarm Summary Report / General Type of Assembly

Greater Naples Fire Rescue District	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Total
*NA	6	7	6	9	7	12	5		1	12			65
100 Series Fire	34	23	58	50	48	21	30	21	223	31			539
200 Series Overpressure Rupture, Explosion, Overheat(no fire)	3	1		1	3			1	3	3			15
300 Series Rescue & Emergency Medical Service Incident	1336	1219	1359	1070	1067	1058	1110	1059	1397	1056			11731
400 Series Hazardous Condition(No fire)	29	11	20	14	24	27	24	24	46	37			256
500 Series Service Call	74	77	102	85	74	52	85	67	152	108			876
600 Series Good Intent Call	375	326	414	402	330	324	323	326	227	378			3425
700 Series False Alarm & False Call	69	82	71	78	73	106	110	93	284	119			1085
800 Series Severe Weather						1	4	1	11				17
900 Series Special Incident Type		1					1	1					3
<b>Grand Total</b>	<b>1926</b>	<b>1747</b>	<b>2030</b>	<b>1709</b>	<b>1626</b>	<b>1601</b>	<b>1692</b>	<b>1593</b>	<b>2344</b>	<b>1744</b>	<b>0</b>	<b>0</b>	<b>18012</b>

Responses by day average	62.1	56.4	65.5	57.0	54.2	53.4	56.4	53.1	78.1	58.1	0.0	0.0	49.5
Average by Stations Daily	6	5	6	5	5	5	5	5	7	5	0	0	5
Average Medical vs. other calls for service (combined)	69.4%	69.8%	66.9%	62.6%	65.6%	66.1%	65.6%	66.5%	59.6%	60.6%	#DIV/0!	#DIV/0!	#DIV/0!

General Types of Assembly Usage	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Total
*NA	8	8	9	11	11	13	8	7	12	23			110
Assembly	53	58	67	63	45	47	51	48	56	52			540
Educational	18	23	15	11	14	16	17	14	15	19			162
Health Care, Detention	210	214	252	207	210	233	229	230	167	226			2178
Industrial , Utility, Defense, Agriculture, Mining							1	2					3
Mercantile, Business	99	73	76	58	64	72	75	71	66	64			718
Outside or Special Property	409	365	435	382	392	371	355	365	350	362			3786
Residential	1117	988	1166	969	873	834	940	847	952	974			9660
Storage	12	18	10	8	17	15	16	9	12	24			141
<b>GRAND TOTAL</b>	<b>1926</b>	<b>1747</b>	<b>2030</b>	<b>1709</b>	<b>1626</b>	<b>1601</b>	<b>1692</b>	<b>1593</b>	<b>1630</b>	<b>1744</b>	<b>0</b>	<b>0</b>	<b>17298</b>



GREATER NAPLES FRACTILE TRAVEL TIMES										
FROM 10/1/2017 TO 10/31/2017										
Unit	< 4 Min	< 5 Min	< 6 Min	< 7 Min	< 9 Min	< 10 Min	< 11 Min	< 12 Min	> 12 Min	Calls
AT60	0.00	0.00	100.00	100.00	100.00	100.00	100.00	100.00	0.00	1
AT63	20.00	30.00	40.00	40.00	40.00	50.00	50.00	50.00	50.00	10
BA20	45.45	54.55	72.73	72.73	100.00	100.00	100.00	100.00	0.00	11
BA70	53.85	69.23	84.62	84.62	84.62	92.31	92.31	92.31	7.69	13
BO90	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	0.00	1
CH72	100.00	100.00	100.00	100.00	100.00	100.00	100.00	100.00	0.00	1
EN20	37.09	62.25	79.47	84.11	91.39	95.36	95.36	96.03	3.97	151
EN21	36.36	40.91	45.45	59.09	77.27	77.27	86.36	90.91	9.09	22
EN22	33.33	53.92	69.61	86.27	97.06	100.00	100.00	100.00	0.00	102
EN220	0.00	0.00	0.00	100.00	100.00	100.00	100.00	100.00	0.00	1
EN23	9.63	15.56	28.15	37.04	57.04	68.15	78.52	82.96	17.04	135
EN24	14.58	26.04	39.58	55.21	81.25	89.58	92.71	97.92	2.08	96
EN60	20.00	20.00	20.00	26.67	26.67	26.67	33.33	40.00	60.00	15
EN61	33.33	50.00	50.00	58.33	75.00	83.33	83.33	83.33	16.67	12
EN70	42.47	59.14	77.42	87.10	95.16	97.85	97.85	97.85	2.15	186
EN71	13.86	20.79	29.70	37.62	56.44	66.34	71.29	80.20	19.80	101
EN73	20.00	38.57	58.57	71.43	85.71	87.14	87.14	91.43	8.57	70
EN75	19.53	31.63	53.02	68.37	84.65	89.77	93.02	95.81	4.19	215
EN90	16.67	25.00	33.33	33.33	62.50	75.00	79.17	83.33	16.67	24
LA21	33.70	50.00	65.22	73.91	88.04	90.22	96.74	98.91	1.09	92
LA72	17.48	29.13	39.81	52.43	67.96	73.79	77.67	85.44	14.56	103
RE63	18.18	18.18	18.18	18.18	27.27	27.27	27.27	27.27	72.73	11
RE72	42.86	42.86	57.14	100.00	100.00	100.00	100.00	100.00	0.00	7
SQ21	33.33	47.62	69.84	79.37	90.48	95.24	96.83	96.83	3.17	63
SQ76	21.43	30.95	52.38	70.24	91.67	97.62	98.81	100.00	0.00	84
WT63	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	1

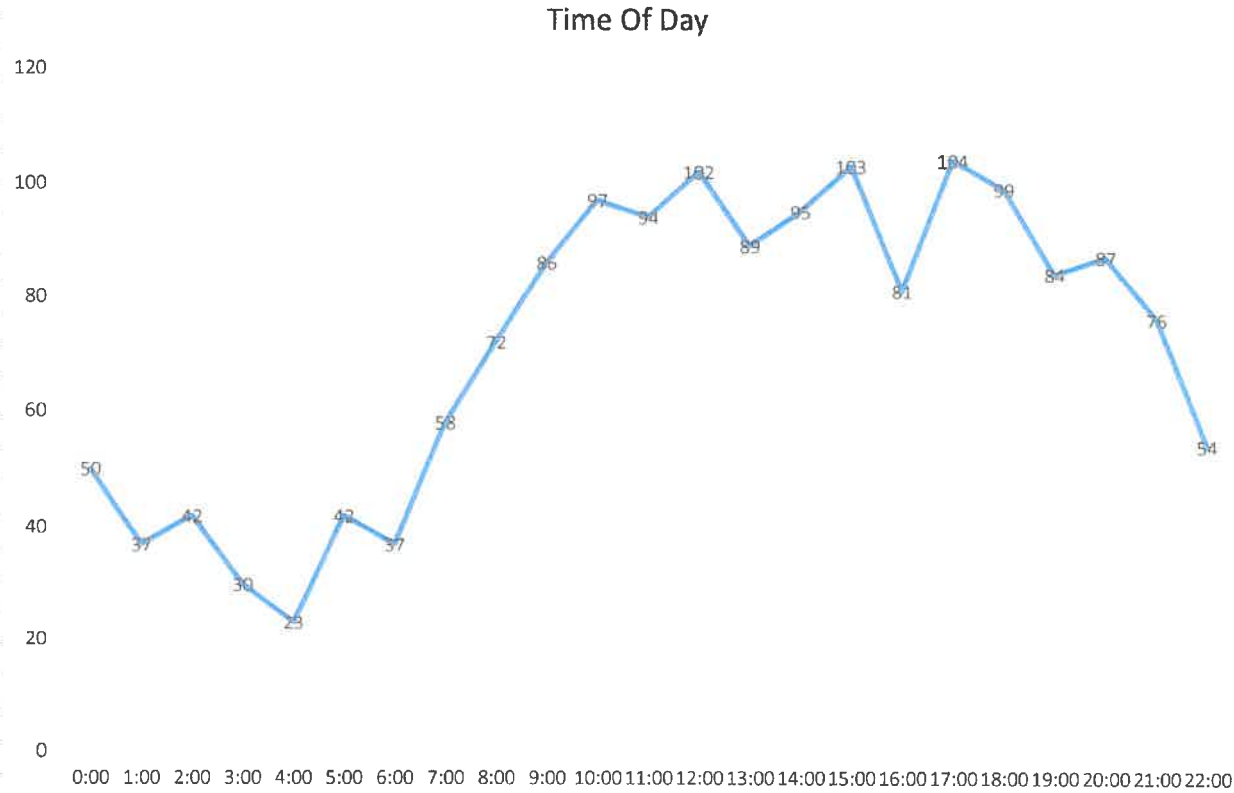
### Apparatus Response Report

	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Jul-17	Aug-17	Sep-17	Oct-17	Nov-17	Dec-17	Total	YTD
AIR 72						4	20						24	0.12%
AT 23	1		1	2	2								6	0.03%
AT 60					1		1	12	12	1			27	0.13%
AT 63								2		3			5	0.02%
AT 90			1										1	0.00%
BA 20	86	80	93	67	72	74	86	62	64	72			756	3.64%
BA 60	14	5	7	8	5	4	2	2	4	1			52	0.25%
BA 70	84	64	72	61	69	66	68	43	57	72			656	3.15%
BO60		3	4	4	1	1		2	4	1			20	0.10%
BO 90		1			5	6	11	6		1			30	0.14%
BR 21	8	2	8	8	6		3	1					36	0.17%
BR 22				4	2				1	1			8	0.04%
BR 70			2										2	0.01%
BR 71	5	5	20	13	21	3	7	3	6	1			84	0.40%
BR 72			5	14	12	1	2	1	1	3			39	0.19%
BR 73	3	3	15	2	10								33	0.16%
CA 22													0	0.00%
CA 70	2	1	15	10	3	3	4	2		2			42	0.20%
CH 20			1		1				1				3	0.01%
CH 23	1	1							1				3	0.01%
CH 72	7	7	19	8	6	7	14	4	9	1			82	0.39%
EMS 25	4	1	5	3	1	3	2	2					21	0.10%
EN 20	215	180	204	181	160	155	153	168	194	167			1777	8.54%
EN 21				38	97	1			1	24			161	0.77%
EN 22	189	185	183	140	137	133	126	103	138	136			1470	7.07%
EN 23	218	179	229	165	130	144	139	124	94	168			1590	7.65%
EN 24	137	135	151	148	118	146	149	110	154	151			1399	6.73%
EN 60	34	37	35	24	24	24	27	6	9	13			233	1.12%
EN 61	13	21	26	21	16	12	19	11	15	25			179	0.86%
RE 63	47	38	19	44	31	33	23			25			260	1.25%
EN 70	224	202	238	184	177	186	213	224	226	231			2105	10.12%
EN 71	103	94	117	122	104	82	107	101	161	110			1101	5.29%
EN 72						16		2		1			19	0.09%
EN 73	171	158	154	126	99	99	95	85	131	87			1205	5.79%
EN 75	264	239	296	227	206	190	225	206	171	249			2273	10.93%
EN 90	54	63	51	49	30	23	23	14	23	33			363	1.75%
LA 21	181	150	179	52	16	136	114	94	78	122			1122	5.40%
LA 72	158	138	162	150	113	148	146	126	136	139			1416	6.81%
PU 21													0	0.00%
PU 22													0	0.00%
RE 72	35	9	24	20	17	6	27	10	26	11			185	0.89%
SQ 20													0	0.00%
SQ 21	126	138	184	121	177	123	125	152	72	79			1297	6.24%
SQ 72	8	8	2	3	7					4			32	0.15%
SQ76					67	62	94	86	68	88			465	2.24%
WT 20	11	3	9	15	8	1	2	1	4	6			60	0.29%
WT60					1	1		3	3	2			10	0.05%
WT63					5	2	3	2	7	3			22	0.11%
WT 70	3	10	19	3	7	4	4						50	0.24%
WT 71		6	24	12	18		5	1		7			73	0.35%
<b>Total Resp.</b>	<b>2406</b>	<b>2166</b>	<b>2574</b>	<b>2049</b>	<b>1982</b>	<b>1899</b>	<b>2039</b>	<b>1771</b>	<b>1871</b>	<b>2040</b>	<b>0</b>	<b>0</b>	<b>20797</b>	

Day of Week / Shift Numbers / Time of Day Report of Incidents

WEEK RPT	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Sunday	302	256	276	299	228	195	246	201	170	260			2433
Monday	329	279	257	240	260	208	251	197	201	337			2559
Tuesday	300	257	264	203	268	246	210	257	231	268			2504
Wednesday	260	221	334	239	226	215	227	269	210	229			2430
Thursday	256	221	312	238	226	250	225	220	247	192			2387
Friday	260	258	336	232	201	226	205	190	303	233			2444
Saturday	233	252	243	254	176	206	271	218	213	178			2244

Hour of Day	INC	
0:00	0:59	50
1:00	1:59	37
2:00	2:59	42
3:00	3:59	30
4:00	4:59	23
5:00	5:59	42
6:00	6:59	37
7:00	7:59	58
8:00	8:59	72
9:00	9:59	86
10:00	10:59	97
11:00	11:59	94
12:00	12:59	102
13:00	13:59	89
14:00	14:59	95
15:00	15:59	103
16:00	16:59	81
17:00	17:59	104
18:00	18:59	99
19:00	19:59	84
20:00	20:59	87
21:00	21:59	76
22:00	22:59	54
23:00	23:59	42





# GREATER NAPLES FIRE RESCUE DISTRICT

## Administration and Finance Report

<b>REPORTING OFFICER</b>	Tara Bishop, Deputy Director
<b>TYPE</b>	Monthly - Commission
<b>SUBMITTAL DATE</b>	November 1, 2017

**October 1 to October 31, 2017**

**1. Administration:**

- Attended Hurricane Irma Reimbursement Meetings
- Facilitated Donation Presentation to LT's Campbell & Mayberry in Everglade City
- FMAG Applicant Coordination for 30<sup>th</sup> Ave fires
- FEMA coordination and PA application for Hurricane IRMA
- Participated in Compensation Study Conference Call
- Attended Enterprise Fleet Meeting
- Attended Local Delegation Meeting
- Meeting with Bouchard Insurance, review of Property, Casualty & Business Auto exposure
- Preparations of Board Meetings, Agenda and Packet
- Filled 31 public records requests
- Coordination of meeting room reservations
- Processed class funding and travel paperwork
- Daily office operations; mail distribution, walk in traffic interactions and guidance to needed staff Weekly, bi-weekly, monthly review of general ledger, weekly attendance, payroll, monthly purchase report, etc. Attended weekly staff/division and monthly BOFC meetings.

**2. HR Specialist:**

- Number of new W/C claims: 5 New (4 were report only), 2 Continuing
- FMLA – 0 New, 3 Continuing Short Term Disability – 1 New, 3 Continuing
- Job Posting current: F/T & P/T Firefighter
- New Hires: P/T to F/T Firefighter – 2
- Annual Physical Exams for Fall 2017 –Completed, Make-up labs November w/physicals in January
- I-9 Internal Audit - ongoing
- Prepared for new Fleet Supervisor Hire for November 6
- Attended Workforce Professional Development in Orlando
- Attended HR Collier Breakfast Meeting
- Trained on Bernie Portal Platform for Employee Insurance

**3. Finance:**

- Worked on Compensated and Sick Time
- Worked on Insurance spreadsheets for reporting on year end W-2's
- Prepared Fixed Assets Inventory Tags for new items
- Reviewed Balance Sheet and Income Statement
- Continued to update Fixed Assets
- Processed monthly closings on all companies after all information verified
- Normal accounts payable and receivables and payroll activity
- Completed TRIM compliance
- Submitted Quarterly Payroll Reports
- Submitted Fiscal Year End Bank Report to the CFO for the State of Florida
- Prepared Disposition of Fixed Assets



**FLORIDA**  
**Executive**  
**Director**  
Leon M. Biegalski

October 30, 2017

Kingman Schuldt, Fire Chief  
Greater Naples Fire Rescue District  
14575 Collier Blvd.  
Naples, Florida 34119

Dear Mr. Schuldt:

Re: Truth in Millage (TRIM) Certification

The Department of Revenue has reviewed the millage certification documents that your taxing authority submitted. The Department has found no violation of the certification requirements in subsections 200.065(1)-(4), (6)-(12), (14), and (15), Florida Statutes, and therefore accepts your certification as meeting the stated requirements.

The Department has also reviewed the maximum millage levy calculation final disclosure documents your taxing authority submitted. The Department's review included documents relating to the millage levying processes and the total taxes levied by your principal taxing authority and any dependent special districts and MSTUs (for counties). Based on these documents, the Department has determined that your taxing authority is in compliance with the maximum total taxes levied requirements, and thus the maximum millage levy requirements, of section 200.065(5), Florida Statutes.

Sincerely,

Dr. Maurice M. Gogarty, Director  
Property Tax Oversight Program

ark #21.04

Child Support – Ann Coffin, Director • General Tax Administration – Maria Johnson, Director  
Property Tax Oversight – Dr. Maurice Gogarty, Director • Information Services – Damu Kuttikrishnan, Director

[www.floridarevenue.com](http://www.floridarevenue.com)  
**Florida Department of Revenue**  
Tallahassee, Florida 32399-0100

11/8/2017



## GREATER NAPLES FIRE RESCUE DISTRICT Planning Section Report

<b>REPORTING OFFICER</b>	Wayne Martin, Deputy Director
<b>TYPE</b>	Monthly- Fire Commission
<b>SUBMITTAL DATE</b>	November 1, 2017

### **October 1, 2017 to October 31 2017**

Meetings, Training, Conference, Special Events:

- \* Assigned Fleet
- \* Participated in Command Staff Meetings
- \* Facilitate Strategic Planning Meeting
- \* Attended October BOFC Meeting and Budget Hearing

Projects:

- \* Presented to BOFC Strategic Plan
- \* Presented to BOFC Battalion Vehicles Approved and Ordered
- \* Engine Specification Group
- \* Fleet PM Program Initiated
- \* Consolidated Section Manger response to Strategic Plan
- \* Updated Chief Duty Officer Handbook
- \* Assisting with ACLS Renewals for Paramedics
- \* Creation, review, processing of District Standard Operating Guidelines
- \* Reviewed data for Emergency Services Task Force
- \* Ordered Business Cards for Pension Board
- \* Quotes for Fleet Purchases
- \* Coordinated Registration and Payment for Leadership Seminar
- \* Track District Pool Vehicles
- \* Edited GNFD Fact Sheet
- \* Edited GNFD Master Calendar
- \* Updated GNFD Phone list
- \* Edited SOG's:
- \* New Fleet hours Monday – Saturday 0700 to 1730 hours
- \* Surplus Vehicles Sport Trac and Brush 70 to Board declared Surplus
- \* Fleet Supervisor Interviews
- \* Fleet updates being sent weekly
- \* Started vehicle standardization program





# GREATER NAPLES FIRE RESCUE DISTRICT

## Investigative Section/Fire & Life Safety Report

<b>REPORTING OFFICER</b>	Shawn M. Hanson, Deputy Chief
<b>TYPE</b>	Monthly
<b>SUBMITTAL DATE</b>	November 3, 2017

**October 1 through October 31, 2017**

### Inspection Statistics

Permitted Inspections: 297

Occupational/Business Tax License Inspections: 41

Annual Inspections: 11

Other Inspections: 277





## GREATER NAPLES FIRE RESCUE DISTRICT Investigative Section/Fire & Life Safety Report

Average wait time for an inspection in October: 1 - 2 Days

Current average wait time as of October 31<sup>st</sup>: 1 Day

49.5 hours of overtime were utilized in October for Fire Prevention Awareness Day at Coastland Mall and 3.75 hours were utilized for a fire investigation.

### **Fire Plan Review Statistics**

Fire Plan Building Reviews: 375

- increase of 231 from September

\*each review generates a minimum average of 3 field inspections

Site Development/Planning Reviews: 69

- increase of 36 from September

Average Review Time: 3 days

### **Pending Projects From Site Development Meetings**

- Proposed Wawa located at the corner of Tamiami Trail East and Price Street
- Proposed Vanderbilt Reserve on Rockefeller Way; 200 single family homes
- Proposed 90,000 square foot rezoning of property located at 7550 Immokalee Road, 8245 and 8251 Logan Blvd for the development of commercial use
- Union Way (Port of the Islands) site development for a 12 unit multi-family building located at the end of the current paved terminus of Union Way.
- New Hope Ministries located at 7576 Davis Blvd; - the proposed project includes the development of five multi-family buildings totaling 304 units.
- Arboretum on Thompson Drive; proposed 244 residential units on the 37 acre site
- Moorings Park at Grande Lake located on the East side of Airport Pulling Rd; phase one to include eleven 6-story Independent Living Facility mid-rises (over parking) totaling 164 units.
- 25,248 square foot Aldi Store within Countryside Shopping Center off Santa Barbara Blvd
- Azure at Hacienda Lakes - Rattlesnake east of Collier - This phase of the project consists of 56 units (14 multi-family, 4 unit buildings)
- Proposed luxury pet resort located on Tollhouse Drive





## **GREATER NAPLES FIRE RESCUE DISTRICT**

### **Investigative Section/Fire & Life Safety Report**

#### **Special Events/Public Education**

Fire Prevention Awareness Day at Coastland Mall: Approximately 656 Attendees

Crowd Control Manager Class: 8 Attendees

Fire Extinguisher Demo at Progress Rail: 65 Attendees

#### **Investigations**

One incident required assistance from the Investigative Section in the month of October.

IS staff hours: 4.75 hours

#### **AHJ Report**

- IS Investigative (IS) staff attended and facilitated the CCFMA (Collier County Fire Marshals) meeting
- IS staff members participated in Target Solutions training
- IS staff members attended and participated in classes, committees and other training, including OMD training, Water-Based Systems Committee meeting, Fire Alarm Committee meeting and Public Education Committee meeting
- IS staff attended the Collier County Task Force meetings
- IS staff attended the DSAC meeting at Collier County Growth Management (GMD)
- Participated in the Strategic Planning activities
- Participated in the Governing Documents Committee activities
- IS staff participated in meetings for plan review items, variance requests, deficiency form requests, site development concerns and other issues
- IS staff assisted with Fire Plans Reviewer interviews at Collier County GMD
- Participated in Florida Fire Sprinkler Coalition activities
- Participated in FFMIA Legislative Committee activities
- IS staff attended the CCFMA Public Education Committee meeting
- IS staff participated in FFMIA Executive Board activities
- Participated in IAFC Diversity Executive Leadership Program (iDELP) activities
- Participated in NFPA Technical Committee activities
- Ongoing cross-training inspectors
- IS staff participated in Labor Management meetings
- Participated in the Collier County Fire and EMS Chiefs Association meeting
- IS staff participated in Health and Safety Committee activities
- Participated in multiple Knox meetings
- Attended the CCFMA Bylaws Committee update meeting
- Attended meeting with Public Utilities regarding new and existing hydrants
- IS staff participated in ISO preparation activities

Greater Naples Fire Rescue District  
Disposition of Fixed Assets  
# 18-02

To: Board of Fire Commissioners		Date: 01/24/17					
Inventory No.	Qty.	Description	Condition	Age (years)	Comments Disposal Method	Location	Org Cost
2139	1	AED Life Pack 500 w/ Child Adapter	out of date	13 years	trash	Training	\$2,202.14
3645	1	Air Powered Vise Stand for Air bottle maintenance	out of date	8 years	trash		\$1,300.50
182	1	Manitowoc Ice Maker	destroyed by IRMA	<1 year	trash	Station 60	\$2,580.37
Scott Trailer	1	Safety Trailer	destroyed by Irma	2005 (12 yrs)	Hauled by Insurance Comp	N/A	\$34,000.00

Reviewed by: Tara Bishop, Deputy Director  
Prepared by: Charlotte M. Johnson

Date: 11/7/2017  
Date: 10/31/2017

We, the undersigned, certify that the property items listed on this form are in the stated condition and warrant disposition.  
Motion to dispose of listed property offered by Commissioner \_\_\_\_\_, seconded by Commissioner \_\_\_\_\_. Motion  
passed by a vote of \_\_\_\_ to \_\_\_\_\_. Signed this 14th day of November 2017.

\_\_\_\_\_  
Commissioner Jeff Page

\_\_\_\_\_  
Commissioner Kevin Gerrity

\_\_\_\_\_  
Commissioner David Stedman

\_\_\_\_\_  
Commissioner Charles Cottiers

\_\_\_\_\_  
Commissioner Steve Hemping

\_\_\_\_\_  
Commissioner Robert A. Boyer

\_\_\_\_\_  
Commissioner Brian Cross

\_\_\_\_\_  
Commissioner Tom Henning



PROCLAMATION

*WHEREAS, Collier County's first responders do not hesitate to risk their own lives to save the lives of others; their commitment to continued training, skill enhancement, and inter-agency coordination make them vital members of this community; and,*

*WHEREAS, First responders are our first and best defense against all emergencies that threaten our communities; and,*

*WHEREAS, First responders are ready to aid the people of Collier County 24 hours a day, seven days a week; and,*

*WHEREAS, The members of first responder organizations undergo significant education, training, and personal sacrifices to achieve the expertise required to respond to emergency situations; and,*

*WHEREAS, Individuals, both career and volunteer, from 9-1-1 dispatchers, law enforcement, fire, emergency medical services, search and rescue, dive, and other organizations in the public safety sector, come together as first responders to protect and aid the public in the event of an emergency; and,*

*WHEREAS, Acts of kindness and appreciation from citizens for our first responders provide them encouragement and support to continue the dangerous and uncertain situations they face every day.*

*NOW THEREFORE, be it proclaimed by the Board of County Commissioners of Collier County, Florida, that October 28, 2017 be designated as*

**NATIONAL FIRST RESPONDERS DAY  
IN COLLIER COUNTY**

*DONE AND ORDERED THIS 24th Day of October, 2017.*



**BOARD OF COUNTY COMMISSIONERS  
COLLIER COUNTY, FLORIDA**

A handwritten signature in blue ink, reading "Penny Taylor", is written over a horizontal line.

**PENNY TAYLOR, CHAIRMAN**



# GREATER NAPLES FIRE RESCUE DISTRICT FIRE CHIEF REPORT

OCTOBER, 2017

REPORTING OFFICER	Kingman Schuldt, Fire Chief
TYPE	Monthly – Commission
SUBMITTAL DATE	November 1, 2017

## ACTIVITIES REPORT

Local Delegation – On October 19 the District presented a Bill proposal to the Local Delegation for the purpose of modifying the Commissioner election process (at-large seats). The Local Delegation refused to hear the proposal reasoning there was citizen opposition. The Bill proposal was temporarily postponed (TP'd) to a later date, meaning the Bill could technically be entered later in the session; however, I do not anticipate this occurring.

The District also presented discussion on future funding for Station 63. Staff specifically requested this funding be added to the annual State budget process. The legislators voiced support for this strategy.

Personnel – The District hired a new Fleet Supervisor who comes to the District with more than ten years of experience in the field of fleet supervision. Staff is next focusing on the advertising and hiring of a Warehouse Technician as included in the 2017-2018 budget process.

In effort to meet contractual requirements and meet the three-year market adjustment strategy bargaining unit members recently received raises in accordance with contractual requirements. In similar fashion an annual salary review for all non-bargaining unit members was complete.

Fleet – The District concluded interviews and selected a new Fleet Supervisor who comes to the District with considerable experience in public safety fleet management. A start date is expected upon completion of pre-employment background and medical clearance.

Fleet has initiated a new preventative maintenance plan and schedule for all heavy apparatus. Included is the on-going equipment standardization and on-board charging station installation efforts for several new items recently purchased.

Due to the hurricane the Safety House was declared a total loss and removed from service. Staff is working on a replacement strategy. An additional staff support vehicle has been declared surplus and being removed from service and inventory.

Engine 71 remains out of District for contracted repairs. Engine 73 recently had an engine rebuild and front-end alignment. It is back at Fleet for additional in-house repairs. Engine 273 recently had the AC system repaired, Brush 71 is out of service for pump repairs. Due to the age of the unit staff is evaluating options for repair/replacement.





## GREATER NAPLES FIRE RESCUE DISTRICT FIRE CHIEF REPORT

New Apparatus – Two Battalion Chief vehicles have been purchased from E-One Rev. Delivery of the chassis is expected within 90 days. Upon delivery of the chassis buildout will be complete within 60 days. The vehicles are expected to be delivered to the District in nearly turn-key condition.

The Apparatus Committee finalized specifications for the new fire engines. The District has also developed a strategy to outfit the apparatus and stagger delivery of the vehicle in order to reduce the time necessary to place the vehicles in-service once they are delivered to the District.

Staff Reorganization – Staff reorganization continues with numerous one-on-one meetings to discuss options and development of a refined structure. It is anticipated several changes will be implemented over the next several weeks.

Driver Engineer Promotional Testing – The Driver/Engineer promotional testing process has been completed. Several interviews are underway in effort to fill five outstanding vacancies.

ALS Paramedic Credentialing Academy – The current in-house class is expected to conclude on October 9 with another class beginning later in the month. Firefighter Dennis DiSarro is coordinating the effort with assistance from District Physician Dr. Tober. This will provide the District with approximately 30 additional PM's capable to work in the ALS Program.

North Collier Merger – Numerous meetings are occurring regularly with a wide variety of subject matter being discussed, including joint staffing, alternative funding, pay and benefits study, health care benefits, and management structure philosophies. The sessions have been extremely productive.

Equipment Upgrade – New fire hose rotation continues. All front line apparatus have the newest hose in-service. Older serviceable hose is being rotated to reserve apparatus, and Ochopee engines are being transitioned to 5" supply hose.

Orientation training on the new thermal imaging cameras previously placed in service is also underway.

Facilities - The new Station 20 generator installation is underway and anticipated to be complete in the next several weeks. The installation of impact windows at Station 20 is complete. The HVAC water chiller was replaced at Station 73/Headquarters.

As a result of Hurricane Irma several facilities experienced significant damage. New overhead doors have been replaced at the Fleet facility, and new overhead doors for Station 23 are on order. Station 23 demo is complete and staff is working to secure a vendor to replace the roof prior to beginning interior restoration. This facility remains out-of-service. Engine 23 is basing operations from Station 23.

Station 90 remains serviceable however the boat dock is not serviceable and the roof is experiencing on-going leaks. Staff is working to secure a vendor for roof replacement.



## GREATER NAPLES FIRE RESCUE DISTRICT FIRE CHIEF REPORT

Station 60 remains out of service. The building is owned by Everglades City and assets by Collier County, under the possession and insured by the Fire District. All interior assets were lost and insurance claim submitted. Interior walls have been stripped down to studs and will be rebuilt. A temporary facility has been secured and expected to be placed in-service in the next several days.

Crews are currently operating out of Station 61. The City's contractor estimates the rebuild will be complete by February, 2018.

All facilities housing stationary fueling depots received annual maintenance to ensure State DEP compliance guidelines are met. Staff is currently reassessing this program to eliminate unnecessary fuel depots that will result in lower maintenance and licensing costs.

IAFC Connexions – October 24-26 Deputy Chief McLaughlin and I attended this program in Fairfax, VA. GNFD was among only 12 fire service agencies from throughout the Nation to attend this two and one-half day focus group event that brought together purchasing decision makers and influencers from across the Nation with businesses leaders to discuss current trends, and equipment and technology needs.

### Upcoming Travel

None scheduled

### Public Programs

30 Events in October

20,134 Contacts in October

187 Events YTD

155,359 Contacts YTD

### Customer Satisfaction Surveys

Emergency Response- 1

Fire & Life Safety- 2

Administrative- 1

## MEETINGS AND EVENTS

- Participated in the following teleconferences as board or committee member for the following organizations:
  - Southeastern Association of Fire Chiefs
  - EMS Advisory Council
  - Disaster Response Committee
- Meetings
  - Weekly Command Staff
  - Everglades City Council



## GREATER NAPLES FIRE RESCUE DISTRICT FIRE CHIEF REPORT

- Interviews
- Labor Management
- Chamber's Distinguished Public Service Awards
- Ochopee Advisory Committee
- County's Post Hurricane Irma Webinar
- Merger Discussions with North Collier
- Local Delegation
- Port of the Islands CID Board
- Legal Mediation in Miami, FL
- IAFC Connexions in Fairfax, VA
- Sheriff's Hurricane Review Workshop



# Greater Naples Fire Rescue District

**Firefighters' Pension Plan** 14575 Collier Blvd., Naples, FL 34119-9605

## TRUSTEES

Emanuel Arroyo, Chairman, Seat #1  
Scott Hogan, Vice Chairman, Seat #3  
Timothy D. Sims, Secretary-Treasurer, Seat #5  
Karl R. Potteiger, Seat #2  
George Danz, Seat #4

Joyceanna "JA" Rautio, Administrator  
Rautio & Associates, Inc  
10261 Windsor Way  
Naples, FL 34109-1646  
Phone: 239.591.1130  
Email address: [175pensionplans@earthlink.net](mailto:175pensionplans@earthlink.net)

Memo to: Chairman Jeff Page, Board of Fire Commissioners  
From: Chairman Emanuel Arroyo, Greater Naples Fire Rescue District Firefighters' Pension Plan  
Date: November 7, 2017  
Subject: 11-14-2017 BOFC Agenda Item **1- I** Chapter 175 Firefighters' Pension Plan

### **Item #1: Portfolio Investment Summary as of September 30, 2017**

In the fourth quarter of the Fiscal Year 2016-2017, the Plan earned **\$744,000** or plus 2.8% net. For the Fiscal Year just ended, the Plan earned **\$2,582,876** or a net **plus 10.8%**. For the 5-year period, the Plan earned **\$7.3 million**, averaging plus 7.5% net per year. The total ending portfolio market value on September 30, 2017 has increased to **\$27,037,805.00**.

### **Item #2: Timothy D. Sims Re-elected to 5<sup>th</sup> District Trustee Seat**

The Trustees re-elected Tim Sims to Seat #5, 5<sup>th</sup> District Trustee, at the November 3<sup>rd</sup> meeting for a 4-term starting October 1, 2017 and ending September 30, 2021. He took the Oath of Office and was seated at the meeting. As a ministerial duty of the Board of Fire Commissioners a request is on today's agenda to appoint, by motion, Sims to his new 4-year term as the 5<sup>th</sup> District Trustee.

### **Item #3: Agenda Item to Re-appointment of George Danz to Seat #4, District Resident Trustee**

George Danz has submitted his request to the Board of Fire Commissioners to be re-appointed as the District Resident Trustee for Seat #4 for a 4-year term expiring September 30, 2021. His request is on the Board's agenda today for action by the Fire Commission.

### **Item #4: Invitation to Attend the Next Regular Board of Trustees' Quarterly Meeting**

The Chapter 175 Firefighters' Pension Plan Board of Trustees will hold its next **quarterly meeting** on **Friday, February 16, 2018 at 9:00 AM**. The public and all interested parties are invited to attend.





## Greater Naples Fire Rescue District

**Firefighters' Pension Plan** 14575 Collier Blvd., Naples, FL 34119-9605

### TRUSTEES

Emanuel Arroyo, Chairman, Seat #1  
Scott Hogan, Vice Chairman, Seat #3  
Timothy D. Sims, Secretary-Treasurer, Seat #5  
Karl R. Potteiger, Seat #2  
George Danz, Seat #4

Joyceanna "JA" Rautio, Administrator  
Greater Naples Firefighters' Pension Plan  
10261 Windsor Way  
Naples, FL 34109-1646  
Phone: 239.591.1130  
Email address: [175pensionplans@earthlink.net](mailto:175pensionplans@earthlink.net)

Memo to: Chairman Jeff Page  
Board of Fire Commissioners

From: Chairman Emanuel Arroyo  
Greater Naples Fire District Firefighters' Pension Plan

Via: Joyceanna J. Rautio, Plan Administrator – *jjr [initialed]*

Date: November 8, 2017

Subject: Request for Ministerial Appointment of 5th Trustee – Timothy D. Sims

As per action taken by the Chapter 175 Greater Naples Fire District Firefighters' Pension Plan at its quarterly meeting on Friday, November 3, 2017, notification is here by given to the Greater Naples Fire Rescue District Board of Fire Commissioners that a fifth Trustee has been elected by the governing board of the Firefighters' Pension Plan. The Trustees selected Timothy D. Sims, a Plan Member, for appointment to a four-year term that commenced on October 1, 2017 and expires on September 30, 2021..

As per Chapter 175.061 (1) (a), the Board of Fire Commissioners "shall, as a ministerial duty, appoint such person to the board of trustees as its fifth member."

**BOARD ACTION NEEDED:** A motion is in order to: "Appoint Timothy D. Sims as the fifth Trustee for the Greater Naples Firefighters' Pension Plan, effective November 3, 2017, to a full 4-year term that commenced on October 1, 2017 and expires on September 30, 2021."

EA/JJR/ja

To: GNFD Board of Fire Commissioners  
November 14, 2017 BPFC Meeting  
Agenda Item New Business, I 1. Chapter 175 Firefighters' Pension Plan Seat #4

Director Bishop:

For the past four years I have served on the Greater Naples Fire District 175 Pension Plan as a District Resident Trustee Filling Seat # 4. That term expired on September 30, 2017.

Therefore, I respectfully request Fire Commission approval for reappointment to that position. The appointment would be for a four (4) year term effective October 1, 2017 through September 30, 2021.

Should you desire any additional information, please do not hesitate to contact me.

Thank you for your consideration.

George Danz



GREATER NAPLES FIRE RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
Action Item Worksheet

**OLD BUSINESS**

**Agenda Item** II . B  
**Subject:** Multiple Apparatus Purchase  
**Meeting Date:** November 14, 2017  
**Prepared By:** Wayne J Martin, Deputy Director

**Background**

As discussed by the Board of Fire Commissioners, there is a desire to purchase multiple new fire engines and alter the large apparatus replacement strategy; thereby accelerating the planned purchasing strategy. The Board authorized the funding strategy during the October Board meeting pending final truck specifications. The final specifications have been developed and approved by the truck committee and executive management.

Staff proceeded with due diligence in searching out quotes from manufactures using Florida Sheriffs and Florida Fire Chiefs Association bid documents. Staff developed specifications for Class A Fire Engines. Specifications include a 1250 Pump, a 400 HP engine, 750 Gallon water tank, aluminum body, and installation and mounting hardware of all equipment and electronics.

Quotes from REV E-One met all specifications for \$430,000. Ten 8 Pierce quoted at \$443,000 but did not include GNFD graphics and installation of equipment. This would take each Pierce vehicle to over \$455,000, adding about \$25,000 to the cost of each apparatus. Delivery from Pierce is 11-12 months and delivery from REV E-One is 345 days. The District has 14 E-One apparatus in the Fleet compared to eight Pierce. This continues to work towards Fleet standardization.

REV E-One has continued to provide quality service in a timely manner. They have a service center in Fort Lauderdale, and an Emergency Vehicles Technician resides in the District. E-One has proven to be the top vendor.

**Funding Source/Financial Impact**

As approved at the October Board meeting the purchase will be split between Impact fees for Lord's Way and General Fund for the fleet replacement apparatus.

**Recommendation**

Staff recommends the purchasing the five E-One 2018 Typhoon Fire Engines at a total cost of \$425,000 and \$5,000 to install all equipment for \$430,000 each.

**Potential Motion**

I move to approve staff's recommendation and move forward with purchasing five E-One 2018 Typhoon Fire Engines from REV E-One, from the Florida Sheriffs and Florida Fire Chiefs Association bid.

11/8/2017

Fire Chief Review



GREATER NAPLES FIRE RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
Action Item Worksheet

OLD BUSINESS

**Agenda Item**                    **II. C**  
**Subject:**                        ULP Settlement Agreement Authorization  
**Meeting Date:**                November 14, 2017  
**Prepared By:**                 Tara Bishop, Deputy Director

---

**Background**

The District and Union desire to settle any and all disputes between them involving the Unfair Labor Practice filed by the Union on April 10, 2012.

**Funding Source/Financial Impact**

Funds were released from Reserves as approved at the September 13, 2017 BOFC regular meeting.

**Recommendation**

Staff recommends the acceptance of the Settlement Agreement and Release.

**Potential Motion**

I, move to accept staff's recommendation and move to authorize the Settlement Agreement and Release, thereby making the effective date November 14, 2017.

  
\_\_\_\_\_  
11/8/2017  
Fire Chief Review

## SETTLEMENT AGREEMENT AND RELEASE

This **SETTLEMENT AGREEMENT AND RELEASE** (referred to as the "Agreement") is entered into by and between the Greater Naples Fire Rescue District f/k/a East Naples Fire Control & Rescue District (the "District"), and Collier Professional Firefighters and Paramedics, International Association of Firefighters, Local 2396 (the "Union").

**WHEREAS**, the District and the Union desire to settle any and all disputes between them involving the unfair labor practice charge filed by the Union with the Florida Public Employees Relations Commission (PERC) against the District on April 10, 2012 (Case No. CA-2012-024) and the Union's appeal of the final orders of PERC dated October 25, 2013 and November 4, 2013 pending before the Second District Court of Appeal (Case No. 2D13-5551).

**WHEREAS**, Union has exclusive authority to negotiate and enter into this Settlement Agreement on behalf of its members;

**NOW, THEREFORE**, in consideration of the mutual promises and covenants exchanged and other good and valuable consideration as set forth in this Agreement, the receipt and sufficiency of which is hereby acknowledged, the Union and the District, intending to be legally bound, hereby acknowledge and agree to the following:

### **I. Definitions**

For purposes of this Agreement, the following Definitions shall apply:

A. Effective Date. The "Effective Date" of this Agreement is the date this Agreement is approved by the Board of Fire Commissioners for the District.

B. Released Parties. The "Released Parties" are the Greater Naples Fire Rescue District f/k/a East Naples Fire Control & Rescue District, its current and former elected or appointed officials, attorneys, representatives, agents, officers and employees, whether acting in their official, individual, or personal capacity.

C. Releasing Parties. The "Releasing Party" is the Union, its heirs, executors, administrators, representatives, attorneys, agents, and assigns.

## II. Terms

A. District's Obligations. In consideration for the Union's execution of this Agreement, and the release of the claims set forth below, the District will provide to the Union the following:

(1) The District shall make payment to current and former bargaining unit members in gross amounts as outlined in Exhibit A to this Agreement within thirty (30) days of the Effective Date of this Agreement. (Attached to this Agreement as Exhibit A is a spreadsheet estimated Settlement Agreement Calculations). In the event there is a change in the estimated tax withholdings that are reflected on this document, the District will provide the Union notice so that the numbers can be adjusted. The parties agree to quickly execute an amendment to this Agreement with a new Exhibit A that properly reflects the payout.

Any change in the final calculations, which shall remain materially the same as the estimated Settlement Agreement Calculations except as to the estimated tax withholdings for certain individuals, shall not change the Effective Date of this Agreement and shall not require approval by the Board of Fire Commissioners for the District.

This Agreement shall be placed on the agenda for a vote at the next regular meeting of the Board of Fire Commissioners, which is currently scheduled for November 14, 2017.

(2) The District shall pay the Union's attorney fees and costs in the amount of \$120,368.39 within twenty-one (21) days of the Effective Date of this Agreement, by issuing a check to Donnelly + Gross, Trust Account.

(3) The total gross payments to be made by the District as a result of Paragraphs 1 and 2, above shall be no more than one million, four-hundred and twenty thousand dollars and zero cents (\$1,420,000.00).

B. Union's Obligations. In consideration for the payments described in Section II(A), the Union shall dismiss with prejudice its appeal before the Second District Court of Appeal (Number 2D13-5551) within fourteen (14) days of the Effective Date of this Agreement.

C. Pensionability. The parties have obtained confirmation that the settlement proceeds are not subject to retroactive adjustments by the applicable pension/retirement systems.

D. Release. Upon the payments described in Section II(A) above being made by the District, the Releasing Parties hereby fully release and discharge the Released Parties from any and all claims, whether known or unknown, which the Releasing Parties may have arising from or in connection with facts and circumstances alleged in the unfair labor practice charge filed by the Union with the Florida Public Employees Relations Commission against the District on October 25, 2013 (Case No. CA-2012-024).

E. Knowing and Voluntary. The Parties acknowledge that they are entering into this Agreement freely, knowingly and voluntarily with a full understanding of its terms.

F. Non-Admission of Liability. The Union and the District agree that they have entered into this Agreement in compromise of disputed claims and that entry into this Agreement is not an admission of liability or wrongdoing on the part of the Released Parties or the Union.

G. Entire Agreement; Modification. The parties agree that this is the entire agreement between the parties regarding the subject matter of the aforementioned unfair labor practice charge. This Agreement overrides and replaces all prior negotiations and terms proposed or discussed, whether in writing or orally, about the subject matter of this Agreement. No modification of this Agreement shall be valid unless it is in writing identified as an Amendment to the Agreement and is signed by an authorized representative of the Union and the District.

H. Governing Law and Venue. This Agreement is governed by and shall be construed in accordance with the laws of the State of Florida. Venue for any proceedings arising out of this Agreement shall be Collier County, Florida.


I. PERC to Retain Jurisdiction. The Parties will file with PERC Exhibit B to this Agreement and will ask for an Order dismissing with prejudice the unfair labor practice charge filed by the Union (Case No. CA-2012-024). (Attached to this Agreement as Exhibit B is Joint Motion for Approval of Settlement and Dismissal of ULP with Prejudice). PERC shall retain jurisdiction to enforce this Agreement.

J. Severability. Each provision of this Agreement is intended to be fully severable. If any court of competent jurisdiction determines that any provision of this Agreement is illegal, invalid or unenforceable in any manner, the remainder of this Agreement will remain in force.

IN WITNESS WHEREOF, the Parties sign this Agreement on the date indicated below with the intent to be bound by its terms and conditions. Executed in multiple counterparts, each of which when all are executed and delivered constitute a single contract, by the Parties as of the Effective Date:

UNION


DISTRICT


By:   
Printed Name: Trenton Mading  
As its: President  
Date: 10-30-17

By: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
As its: \_\_\_\_\_  
Date: \_\_\_\_\_

Approved as to form and legality:

Approved as to form and legality:

  
Paul Donnelly, Esq.  
Attorney for Union

  
Jennifer Fowler-Hermes, Esq.  
Attorney for District

Date: 10/30/17

Date: 11/2/17

Date Approved by the Board of Fire  
Commissioners for the District:





GREATER NAPLES FIRE RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
Action Item Worksheet

NEW BUSINESS

**Agenda Item**                    **III. A**  
**Subject:**                        FY 16-17 Audit Engagement Letter  
**Meeting Date:**                November 14, 2017  
**Prepared By:**                 Tara Bishop, Deputy Director

---

**Background**

The auditing firm of Grau and Associates have presented for consideration the FY 16-17 annual audit engagement letter for Greater Naples Fire Rescue District. The attached letter is for the annual financial audit for FY 16-17, ending September 30, 2017.

**Funding Source/Financial Impact**

General Fund: Budgeted Accounting and Auditing  
Base fee for the 2017 financial statement audit is \$31,500.

**Recommendation**

Staff recommends the acceptance of the Grau and Associates engagement letter for FY 16-17 auditing services.

**Potential Motion**

I, move to accept staff's recommendation and move to authorize the FY 16--17 annual audit engagement letter with the Grau and Associates.

  
11/8/2017

Fire Chief Review



# Grau & Associates

CERTIFIED PUBLIC ACCOUNTANTS

2700 North Military Trail • Suite 350  
Boca Raton, Florida 33431  
(561) 994-9299 • (800) 299-4728  
Fax (561) 994-5823  
[www.graucpa.com](http://www.graucpa.com)

October 16, 2017

Greater Naples Fire Rescue District  
14575 Collier Blvd.  
Naples, FL 34119

We are pleased to confirm our understanding of the services we are to provide Greater Naples Fire Rescue District, Collier County, ("the District") for each of the fiscal years ended September 30, 2017, 2018, and 2019. We will audit the financial statements of the governmental activities, the discretely presented component unit (as applicable), each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the District as of and for each of the fiscal year ended September 30, 2017, 2018 and 2019. In addition, we will examine the District's compliance with the requirements of Section 218.415 Florida Statutes. This letter serves to renew our agreement and establish the terms and fee for the 2017, 2018 and 2019 audits.

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary comparison schedules for the general fund and major special revenue fund
- 3) Pension and OPEB schedules

### Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the District and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the District's financial statements. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion on the financial statements is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or issue a report, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

**Examination Objective**

The objective of our examination is the expression of an opinion as to whether the District is in compliance with Florida Statute 218.415 in accordance with Rule 10.556(10) of the Auditor General of the State of Florida. Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and will include tests of your records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our examination of the District's compliance. The report will include a statement that the report is intended solely for the information and use of management, those charged with governance, and the Florida Auditor General, and is not intended to be and should not be used by anyone other than these specified parties. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion on the District's compliance is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the examination or are unable to form or have not formed an opinion, we may decline to express an opinion or issue a report, or may withdraw from this engagement.

**Other Services**

We will assist in preparing the financial statements and related notes of the District in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

**Management Responsibilities**

Management is responsible for compliance with Florida Statute 218.415 and will provide us with the information required for the examination. The accuracy and completeness of such information is also management's responsibility. You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. In addition, you will be required to make certain representations regarding compliance with Florida Statute 218.415 in the management representation letter. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Management is responsible for designing, implementing, and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. As part of our engagement, we may propose standard adjusting, or correcting journal entries to your financial statements. You are responsible for reviewing the entries and understanding the nature of the proposed entries and the impact they have on the financial statements.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also

responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to using the audit's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

#### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or major programs. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

#### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Grau & Associates and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a cognizant or oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Grau & Associates personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute

the copies or information contained therein to others, including other governmental agencies. Notwithstanding the foregoing, the parties acknowledge that various documents reviewed or produced during the conduct of the audit may be public records under Florida law. The District agrees to notify Grau & Associates of any public record request it receives that involves audit documentation.

Our fee for these services will not exceed \$31,500 for the September 30, 2017 audit. The fees for fiscal year 2018 and 2019 will not exceed \$32,000 and \$32,500, respectively, unless there is a change in activity by the District which results in additional audit work or if additional Bonds are issued.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date. If we are aware that a State awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Invoices will be submitted in sufficient detail to demonstrate compliance with the terms of this agreement. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate.

This agreement may be renewed each year thereafter subject to the mutual agreement by both parties to all terms and fees. The fee for each annual renewal will be agreed upon separately.

*Government Auditing Standards* require that we provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2016 peer review report accompanies this letter.

We appreciate the opportunity to be of service to the District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Grau & Associates



Antonio J. Grau

RESPONSE:

This letter correctly sets forth the understanding of Greater Naples Fire Rescue District.

Management signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Governance signature: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**GREATER NAPLES FIRE RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
Action Item Worksheet**

**NEW BUSINESS**

**Agenda Item**            **III. B.**  
**Subject:**                Station 23 Temporary Lease Agreement  
**Meeting Date:**        November 14, 2017  
**Prepared By:**         Tara Bishop, Deputy Director

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**Background**

Station 23 located at 6055 Collier Blvd. sustained damage during Hurricane Irma. Repairs have been authorized by the insurance company and the District is in the process of scheduling and completing necessary repairs. In order to maintain zone coverage, a temporary lease for a substation is being presented.

**Funding Source/Financial Impact**

Minimal utility charges

**Recommendation**

Staff recommends authorizing a Temporary Lease Agreement for Station 23 zone coverage.

**Potential Motion**

I, move to authorize the Temporary Lease Agreement for Station 23 zone coverage.



## TEMPORARY LEASE AGREEMENT

THIS LEASE AND AGREEMENT ("Lease") made and entered into this 7<sup>th</sup> day of November, 2017 (the "Execution Date") by and between **BALFOUR GLOBAL LLC** (Landlord"), and **GREATER NAPLES FIRE RESCUE DISTRICT** ("Tenant"), with reference to the following facts;

A. Landlord is the owner or ground lessee of that certain property (the "Property") commonly known as NAPLES OUTLET CENTER and NAPLES OUTLET COLLECTION, located in NAPLES, FLORIDA; and

B. Tenant desires to lease from Landlord, and Landlord has agreed to lease to Tenant, upon the terms and conditions contained herein, certain Premises, as further described in Section 1.1 (c) and (d);

NOW, THEREFORE, for and in consideration of the sum of TEN AND NO/100 DOLLARS (\$10.00), and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto do hereby agree as follows:

### ARTICLE 1 – AGREEMENT TO LEASE

#### 1.1 FUNDAMENTAL PROVISIONS:

Certain fundamental provisions are presented in this Section 1.1 in summary form to facilitate convenient reference.

- |                             |  |
|-----------------------------|--|
| (a) Tenant's Trade Name:    | <b>GREATER NAPLES FIRE RESCUE DISTRICT</b>   |
| (b) Premises Space Number:  | Unit 59  |
| (c) Address of Premises:    | 6060 Collier Boulevard<br>Suite# 59<br><br>Naples, FL 34114                                |
| (d) Premises Floor Area:    | Approximately 2,325 SF   |
| (e) Landlord's Building(s): | 146,100 SF   |
| (f) Initial Term:           | Immediately after lease execution and permits are issued thru<br>lease expiry Dec 31, 2017 |
| (g) Renewal Term(s):        |  |

Option to extend if Tenant's Fire Station is still undergoing repairs upon Landlord's approval. All terms agreed upon under the initial term to remain the same during the renewal term.

- (h) Base Rent:

Base Rent for the Premises shall be payable as follows: **FREE OF CHARGE**

(i) Option to Lease: Purposefully Omitted.

(j) Prepaid Rent: Purposefully Omitted.

(k) Security Deposit: Purposefully Omitted.

(l) Rent Commencement Date: Purposefully Omitted.

(m) Permitted Use:

Temporary use by Tenant while Tenant's Fire Station is undergoing repairs.

Rent Payments:

a. Please make all checks out to: BALFOUR GLOBAL LLC

b. Please address all checks to: 1172 S. DIXIE HWY #453  
CORAL GABLES, FL 33146

(n) Guarantor: GREATER NAPLES FIRE RESCUE DISTRICT

(o) Utilities: Tenant to cover the cost of all utilities. Tenant to request Service for utilities under Tenant's own name with the exception of water service, which must remain under Landlord's name. Tenant to pay directly for all utilities from start of lease term until end of term.

(p) Tenant's Work:

Tenant shall be responsible for any application, permit, impact, other governmental fees and assessments related to Tenant's Occupancy. Tenant to carry proper and adequate content insurance as further defined under Article 2.1. Any HVAC issues will be tenant's responsibility. Tenants at their own discretion will chose whether if they want to repair any HVAC units or continue to use the space without those units at their own peril.

(q) Purposefully Omitted

(r) Brokers

a. Landlord's Broker: None

b. Tenant's Broker: None

(s) Condition

Tenant acknowledges and agrees that the Premises shall be leased by Landlord to Tenant in an "as is" condition, and that Landlord makes absolutely no representations or warranties whatsoever with respect to the Premises or the condition thereof. Tenant represents and warrants that, by leasing the Premises, Tenant has examined and approved all things concerning the Premises, which Tenant deems material to Tenant's leasing and use of the Premises.



- (t) End of Tenancy. Tenant shall act reasonably in coordinating with Landlord vacating of premises and delivering said premises in "broom clean" condition, free of Tennant's trade fixtures and stored items, and with only standard wear and tear from Tenant't normal operations.
- (u) Hold Harmless  
Except for any liability arising out of the willful misconduct or negligence of Landlord, its employees, agents or contractors, Tenant covenants to indemnify Landlord, and save it harmless, from and against any claims, actions, damages, liability or expense, in connection with the loss of life, personal injury and/or damage to property arising from or out of any occurrence in , upon or at the Premises or any part thereof, or occasioned wholly or in part by any act or omission of Tenant, its agents, contractors or employees.
- (v) Permitting  
Upon execution of this Agreement, Landlord shall provide, if available, a Site Plan of the Premises for Tenant's use in establishing the proper Certificate of Occupancy permits for the premises. Tenant will be responsible for obtaining any and all necessary permits if any related to Tenant's occupancy of the leased premises, as required by the governing municipality, but at no expense of the Landlord.

## **ARTICLE 2-- ADDITIONAL TERMS**

### **2.1 INSURANCE:**

Minimum General Liability Insurance Coverage. \$1,000,000.00 for injury or death of one person in any one accident or occurrence and in the amount of not less than \$1,000,000.00 for injury or death of more than one person in any one accident or occurrence. Such insurance shall further insure Landlord and Tenant against liability for property damage of at least \$250,000.00.

### **2.2 . PROHIBITED USES:**

Tenant shall not do or permit anything to be done in or about the Premises nor bring or keep anything therein which is not within the Permitted Use of the Premises as set forth in Section 1.1(m) or which will in any way increase the existing rate of or affect any fire or other insurance upon the Property or any of its contents, or cause a cancellation of any insurance policy covering said Property or any part thereof or any of its contents. Tenant shall not do or permit anything to be done in or about the Premises which will in any way obstruct or interfere with the rights of other tenants or occupants of the Property or injure or annoy them or use or allow the Premises to be used for any improper, immoral, unlawful or objectionable purpose, nor shall Tenant cause, maintain or permit any nuisance in, on or about the Premises. Tenant shall not commit or allow to be committed any waste in or upon the Premises. Tenant shall not use the Premises for any purpose which generates an odor or smell which can be detected outside the Premises.

- (a) Auctions. Purposefully Omittted.

### **2.3 USE:**

Tenant shall use the Premises solely for the Permitted Use as set forth in Section 1.1. (m) and shall not use or permit the Premises to be used for any other purpose and shall conduct business in the Premises solely under the trade name specified in Section 1.1. (a), without the prior written consent of Landlord.

### **2.4 HAZARDOUS SUBSTANCES.**

Tenant will not generate, store, use, handle, discharge, or release hazardous waste materials on the Premises contrary to applicable law. Tenant agrees to save harmless, defend, and indemnify Landlord against all losses resulting from any storage, use, release or disposal of hazardous waste materials on the Premises by Tenant, including but not limited to court costs, attorney fees, fines, forfeitures, clean up expenses, repairs, loss of use of property, and all similar or dissimilar losses. This indemnity agreement shall continue in full force and effect after the termination of this Lease. The term "hazardous waste materials" includes all substances in any federal or state statute, or any local ordinance, or any regulation adopted by any state, federal or local agency, and shall include without limitation asbestos, polychlorinated-biphenyls, and petroleum derived substances.

## **ARTICLE 3 – MISCELLANEOUS PROVISIONS**

**3.1 Applicable Law.** This Lease shall be governed by the laws of the State in which the Property is located in both as to interpretation and performance. Venue of any action brought hereunder shall lie in the county in which the Premises are located.

**3.2 Attorney's Fees.** In the event of any litigation arising out of this Lease, including without limitation appellate proceedings, bankruptcy cases, hearing and matters, the prevailing party shall be entitled to recover reasonable attorneys' fees and costs.

**3.3 Radon Gas.** Radon is a naturally occurring radioactive gas that, when it is accumulated in a building in sufficient quantities, may present health risks to persons who are exposed to it over time. Levels of radon that exceed federal and state guidelines have been found in buildings in this state. Additional information regarding radon and radon testing may be obtained from your county public health unit.

**3.4 Corporate Authority; Partnership Authority; Limited Liability Authority.** If Tenant is a corporation, each person signing this Lease on behalf of Tenant represents and warrants that he or she has full authority to do so and that this Lease binds the corporation. Within 30 days after this Lease is executed by Tenant, Tenant shall deliver to Landlord a certified copy of a resolution of Tenant's board of directors authorizing the execution of this Lease or other evidence of such authority reasonably acceptable to Landlord. If Tenant is a partnership, each person signing this Lease for Tenant represents and warrants that he or she or it is a general partner of the partnership, and that he or she or it has full authority to sign for the partnership, and that this Lease binds the partnership and all general partners of the partnership. Tenant shall give written notice to Landlord of any general partner's withdrawal or addition. Within 30 days after this Lease is executed by Tenant, Tenant shall deliver to Landlord a copy of Tenant's recorded statement of partnership, certificate of limited partnership, or other evidence of partnership satisfactory to Landlord. If Tenant is a limited liability company, each person signing this Lease on behalf of Tenant represents and warrants that he or she has full authority to do so and that this Lease binds the company. Within 30 days after this Lease is executed by Tenant, Tenant shall deliver to Landlord a certified copy of a resolution of Tenant's members authorizing the execution of this Lease or other evidence of such authority reasonably acceptable to Landlord.

**3.5 Waiver of Jury Trial. LANDLORD AND TENANT KNOWINGLY, VOLUNTARILY AND INTENTIONALLY WAIVE THE RIGHT ANY OF THEM MAY HAVE TO A TRIAL BY JURY IN RESPECT TO ANY LITIGATION BASED HEREON, OR ARISING OUT OF, UNDER OR IN CONNECTION WITH THIS LEASE OR ANY DOCUMENT CONTEMPLATED TO BE EXECUTED IN CONJUNCTION HEREWITH, OR ANY COURSE OF CONDUCT, COURSE OF DEALING, STATEMENT (WHETHER VERBAL OR WRITTEN) OR ACTION OF OWNER OR AGENT. THIS PROVISION IS A MATERIAL INDUCEMENT FOR THE PARTIES TO ENTER INTO THIS AGREEMENT.**

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**ARTICLE 19 – NOTICES**

Any notice required or permitted to be given under this Lease must be given only by one of the following: (a) United States registered or certified mail, postage prepaid, return receipt requested, (b) reputable overnight courier service which provides written evidence of delivery, or (c) personal delivery; and addressed as follows:

TO LANDLORD:

BALFOUR GLOBAL LLC  
Attn: LEASING  
1172 S. DIXIE HWY. # 453

CORAL GABLES, FL 33146

TO TENANT:

GREATER NAPLES FIRE RESCUE DISTRICT  
Attn: DIR. TARA BISHOP  
14575 COLLIER BOULEVARD,

NAPLES, FL 34119

or such other address as may be designated by either party by written notice to the other. Except as otherwise provided in this Lease, every notice, demand, request or other communication shall be deemed to have been given or served upon actual receipt thereof. Notwithstanding the foregoing, any notice mailed to the last designated address of any person or party to which a notice may be or is required to be delivered pursuant to this Lease shall not be deemed ineffective if actual delivery cannot be made due to a change of address of the person or party to which the notice is directed or the failure or refusal of such person or party to accept delivery of the notice.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



GREATER NAPLES FIRE RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
Action Item Worksheet

NEW BUSINESS

**Agenda Item** III.C.  
**Subject:** Commissioner Retirement Contribution Rate  
**Meeting Date:** November 14, 2017  
**Prepared By:** Tara Bishop, Deputy Director

**Background**

Currently the District has Commissioners enrolled in two retirement systems, Nationwide 401 (Boyer, Cottiers, Cross, Hemping, and Page) and The Florida Retirement System (Gerrity, Henning, Stedman). All new commissioners elected post 2014 will be entered into the Florida Retirement System.

The Nationwide 401 Retirement Plan contribution rate is entirely at the District's discretion. Currently the District contribution retirement rate for the Commissioner class is 6.95%. No required employee contribution.

The Florida Retirement System rate changes per Legislative action effective July 1<sup>st</sup> annually, the current effective July 1, 2017, FRS regular class (HA/PA) is 7.92%. Requires employee contribution of 3%.

**Funding Source/Financial Impact**

Potential annual cost: difference between 6.95% and 7.92% = .97% \* \$6,000= \$58.20 p/p  
Five commissioners - 5\* \$58.20= \$291.00 annually

**Recommendation**

No staff recommendation presented.

**Potential Motion**

I, move to

  
11/8/2017  
Fire Chief Review

## CONTRIBUTION RATES EFFECTIVE JULY 1, 2017

Employer contribution rates are set by law. Rates below include the appropriate retirement contribution rate, 1.66 percent HIS contribution rate, 0.06 percent administrative/educational fee and any applicable UAL rates<sup>1</sup>.

<b>FRS Membership Plan and Class</b> (Rates below apply to FRS members who are in either the FRS Pension Plan or the FRS Investment Plan)	<b>Employee Contribution Rate</b>	<b>Employer Contribution Rate</b>	<b>Total Contribution Rate</b>
HA/PA – Regular Class	3.00%	7.92%	10.92%
HB/PB – Special Risk Class	3.00%	23.27%	26.27%
HC/PC – Judges – Elected Officers' Class (EOC)	3.00%	39.64%	42.64%
HE/PE – Legislators - EOC	3.00%	50.86%	53.86%
HG/PG – Governor, Lt. Gov., Cabinet - EOC	3.00%	50.86%	53.86%
HH/PH – State Attorney, Public Defender - EOC	3.00%	50.86%	53.86%
HI/PI – County, City, Special District Elected Officers - EOC	3.00%	45.50%	48.50%
HJ/PJ – Special Risk Administrative Support Class	3.00%	34.63%	37.63%
HM/PM – Senior Management Service Class (SMSC)	3.00%	22.71%	25.71%

<b>Renewed Membership Plan and Class<sup>2</sup></b> (Rates below apply to renewed members in either the FRS Pension Plan or the FRS Investment Plan, including renewed members in the EOC and SMSC, as well as renewed EOC members who chose to join SMSC initially enrolled prior to July 1, 2010.)	<b>Employee Contribution Rate</b>	<b>Employer Contribution Rate</b>	<b>Total Contribution Rate</b>
RA/QA – Regular Class	3.00%	7.92%	10.92%
RC/QC – Judges – EOC	3.00%	39.64%	42.64%
RE/QE – Legislators – EOC	3.00%	50.86%	53.86%
RG/QG – Governor, Lt. Gov., Cabinet – EOC	3.00%	50.86%	53.86%
RH/QH – State Attorney, Public Defender– EOC	3.00%	50.86%	53.86%
RI/QI – County, City, Sp. Dist. – EOC	3.00%	45.50%	48.50%
RM/QM –SMSC	3.00%	22.71%	25.71%
RP/QP – SMSC in lieu of EOC:			
Judges	3.00%	22.71%	25.71%
Legislators	3.00%	22.71%	25.71%
Governor, Lt. Gov., Cabinet	3.00%	22.71%	25.71%
State Attorney, Public Defender	3.00%	22.71%	25.71%
RQ/QQ – SMSC in lieu of EOC:			
County, City, Sp. Dist. Elect. Officers	3.00%	22.71%	25.71%

<b>Institute for Food and Agricultural Science (IFAS) Supplemental Retirement Plan<sup>3</sup></b>	<b>Employee Contribution Rate</b>	<b>Employer Contribution Rate</b>	<b>Total Contribution Rate</b>
HK – IFAS Supplemental	0.00%	18.75%	18.75%

<b>Teachers' Retirement System (TRS)<sup>4</sup></b>	<b>Employee Contribution Rate</b>	<b>Employer Contribution Rate</b>	<b>Total Contribution Rate</b>
IE – TRS Plan E	6.25%	11.90%	18.15%

<sup>1</sup> See the rate chart on Page 4 for a complete breakdown of the UAL contribution rates by membership class.

<sup>2</sup> See chart at the top of Page 4 of this attachment for rates for retirees initially reemployed on or after July 1, 2010, who are not eligible for retirement coverage.

<sup>3</sup> IFAS is a closed, grandfathered retirement system and the rates for fiscal year 2017-18 did not change; the 1.66 percent HIS rate, the 0.06 percent administrative/educational fee and UAL rates do not apply to members in IFAS.

<sup>4</sup> TRS is a grandfathered retirement system; the 0.06 percent administrative/educational fee and UAL rates do not apply to the salaries of members in TRS.



GREATER NAPLES FIRE RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
Action Item Worksheet

NEW BUSINESS

**Agenda Item** III. D.  
**Subject:** Hodges University Internship Agreement  
**Meeting Date:** November 14, 2017  
**Prepared By:** Tara Bishop, Deputy Director

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**Background**

Hodges University began a local paramedic class in May of 2017, to date 20 students are registered and attending class, 15 CCEMS employees and 5 GNFD employees. As a course requirement the students are required to complete 42 college credit hours, 170 clinical rotations at either NCH or Physicians Regional and 370 hours of ride time. The program allows for 72 hours of the ride time to be done aboard an ALS non-transport unit. The proposed agreement will allow students the opportunity to complete up to 72 hours of ride time on a Greater Naples Fire ALS Engine.

**Funding Source/Financial Impact**

N/A.

**Recommendation**

Staff recommends approval of the Field Internship Agreement with Hodges University, allowing Paramedic students to ride up to 72 hours on an GNFD ALS Engine.

**Potential Motion**

I, move to accept staff's recommendation and move to authorize the Hodges University Field Internship Agreement.

  
11/8/2017  
Fire Chief Review



AGREEMENT FOR FIELD INTERNSHIP EXPERIENCE  
By and Between  
**HODGES UNIVERSITY AND  
GREATER NAPLES FIRE RESCUE DISTRICT**

THIS AGREEMENT entered into this 1st<sup>h</sup> day of December, 2017, by and between Hodges University, 2655 Northbrooke Drive, Naples, FL 34119 and Greater Naples Fire Rescue District, 14575 Collier Blvd, Naples, Florida 34119

WITNESSETH:

WHEREAS, Hodges University provides Emergency Medical Services Technology Programs as a part of its curriculum for its enrolled students; and

WHEREAS, Hodges University desires to augment said programs by providing skill training/field experiences for its students through the association of certain of its student with the activities and practices of Greater Naples Fire Rescue District

WHEREAS, Greater Naples Fire Rescue District has the ability to assist Hodges University in said Program endeavors, including providing opportunities for students to observe and perform appropriate Emergency Medical Technician and/ or Paramedic skills under supervision during field experiences; and

WHEREAS, the objective of the herein described relationship of the parties is to benefit the community by and through the enhance education of its students.

NOW, THEREFORE, based on the premises and the mutual covenants, conditions and considerations hereafter expressed, the parties agree as follows:

SECTION ONE: Term.

This Agreement shall remain in effect for one year. The Agreement shall be reviewed and may be re-negotiated and may be renewed for three (3) additional one year terms. This Agreement may be amended only by written agreement of the parties executed with the same formalities as herein expressed.

SECTION TWO: Obligation of Hodges University

Hodges University and/or its Emergency Medical Services Technology Programs shall:

1. Provide current copies of the Program's objectives, curricula, and course objectives, and field experiences objectives to Greater Naples Fire Rescue District
2. Provide a schedule of students' related courses/activities to the appropriate personnel of Greater Naples Fire Rescue District. Schedules will include names and identification numbers of students, dates and times of student association/experience(s) with Greater Naples Fire Rescue District and its personnel.
3. The University maintains insurance at levels it has deemed appropriate to its size and circumstances. The University provides professional liability insurance coverage for students participating in externship activities in the amount of \$1 million per claim/\$3 million aggregate.
4. It is understood between the parties that those students participating in this program shall not be deemed to be employees or volunteers of Greater Naples Fire Rescue District and Greater Naples Fire Rescue District shall not be liable for injury to a participant under Ch. 440, Florida Statutes, Florida's Workers' Compensation law. Greater Naples Fire Rescue District is required to maintain workers' compensation insurance in compliance with Ch. 440, Fla. Stat.
5. Neither Greater Naples Fire Rescue District, nor their employees, or agents shall be responsible for the compliance of participants with State or federally mandated occupational safety laws. Hodges University shall ensure and document if appropriate that students and interns maintain compliance.
6. All students must complete background screening at students' expense in compliance with Ordinance No. 04-52, as amended.

SECTION THREE: Obligations of Greater Naples Fire Rescue District

Greater Naples Fire Rescue District shall:

1. Provide opportunities for those qualified students of Hodges University to observe and perform appropriate Emergency Medical Technician and / or Paramedic skills during field experiences with Greater Naples Fire Rescue District personnel.

2. Provide for direct supervision of the student interns while in association with Greater Naples Fire Rescue District and during field experiences, observation and training.

SECTION FOUR: Mutual Responsibilities and Goals.

The parties shall:

1. Communicate and act cooperatively through meetings and operational plans to plan and evaluate the field experience segment of the Emergency Medical Services Technology Programs and assist each other within the limits of their respective professional abilities to ensure a successful field experience program for qualified students. Students will be evaluated by Greater Naples Fire Rescue District preceptors on evaluation forms furnished by Hodges University.
2. Utilize established lines of authority and communication in effectuating this Agreement or addressing/solving problems which may arise in the implementation of this Agreement.

SECTION FIVE: Termination.

1. At any time, Greater Naples Fire Rescue District staff may refuse any Hodges University student(s) from participating in the Program including but not limited to: performing observation, Advanced Life Support ride time or practice.
2. Either party may terminate this Agreement upon ten (10) days written notice.

SECTION SIX: Government Regulations

To the extent applicable, the parties agree that they will comply with:

1. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d et seq., which prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving or benefiting from federal financial assistance.
2. Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of handicap in programs and activities receiving or benefiting from federal financial assistance.

3. Title IX of the Education Amendments of the 1972, as amended, 20 U.S.C. 1681 et seq. , which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
4. The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age in programs or activities receiving or benefiting from federal financial assistance.
5. The Omnibus Budget Reconciliation Act of 1981 , P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
6. Executive Order 11246 of September 24, 1965 as amended, and of the rules, regulations, and relevant orders of the Secretary of Labor, which prohibit discrimination in government employment on the basis of race, creed, color, or national origin.
7. The Vietnam Era Veteran's Readjustment Assistance Act of 1974, as amended, 38 U.S.C. 219 et seq., covering rehabilitation measures for Vietnam Veterans.
8. The Americans with Disabilities Act of 1990, which prohibits discrimination on the basis of disability and/or perceived disability.
9. Chapter 760, Florida Statutes, which prohibits discrimination on the basis of race, color, religion, sex, national origin, age handicap, or marital status.
10. Title 45, C. F. R. 160.103, Health Insurance Portability and Accountability Act which governs privacy regulations associated with medical information.
11. All regulations, guidelines, and standards which are now or may be lawfully adopted under the above statutes, as well as any other federal, state, or local rules, regulations and ordinances.

SECTION SEVEN: Equal Opportunity

Hodges University is committed to providing an educational and working environment free from discrimination and harassment. All programs, activities, employment and facilities of Hodges University are available to all on a non-discriminatory basis, without regard to race, sex, age, color, religion, national origin, ethnicity, disability, sexual orientation, marital status, genetic information or veteran's status. The University is an equal access/equal opportunity institution. Questions pertaining to educational equity, equal access, or equal opportunity should be addressed to Director of Human Resources, 2655 Northbrooke Drive, Naples, FL 34119, (239) 513-1122.

**SECTION EIGHT: Indemnification**

Each party agrees to indemnify, defend and hold harmless the other, its officers, board members, agents and employees from and against any and all fines, suits, claims, demands, penalties, liabilities, costs or expenses, losses, settlements, judgments and awards and actions of whatever kind or nature, including attorney's fees and costs (and costs and fees on appeal), and damages (including, but not limited to, actual and consequential damages) arising from any negligent, willful or wrongful misconduct, knowing misrepresentation or breach of this Agreement by such party, its officers, board members, agents or employees. This paragraph shall not be construed in any way to alter the State's waiver of sovereign immunity or extend the parties liability beyond the limits established in Section 768.28, Florida Statutes and in no event shall either parties be liable to pay a claim or a judgment by any one person which exceeds the sum of \$200,000 or any claim or judgment, or portions thereof, which, when totaled with all other claims or judgments paid arising out of the same incidents or occurrence, exceeds the sum of \$300,000.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement, this \_\_\_\_ day of \_\_\_\_\_, 2017.

Greater Naples Fire Rescue District

Hodges University

BY: \_\_\_\_\_

BY: \_\_\_\_\_



GREATER NAPLES FIRE RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
Action Item Worksheet

NEW BUSINESS

**Agenda Item**                    **III. E**  
**Subject:**                        Schultz Settlement Agreement Authorization  
**Meeting Date:**                November 14, 2017  
**Prepared By:**                 Tara Bishop, Deputy Director

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**Background**

The District and Ms. Schultz desire avoiding further litigation and resolve any and all disputes between them, including but not limited to the disputes set forth in Schultz's complaint and every other dispute that may exist up to the date this agreement is executed.

A tentative settlement agreement was reached between the District's Legal counsel representing VFIS and Ms. Schultz, and is presented to the Board of Fire Commissioners for execution November 14, 2017.

**Funding Source/Financial Impact**

General Fund- release of funds from Reserves \$17,500

**Recommendation**

Staff recommends the acceptance of the Settlement Agreement and General Release; thereby authorizing total payment in the amount of \$17,500.

**Potential Motion**

I, move to accept staff's recommendation and authorize the Settlement Agreement and General Release, and to release funds from reserves totaling \$17,500.

A handwritten signature in blue ink, appearing to read "Tara Bishop", written over a horizontal line.

11/8/2017  
Fire Chief Review



GREATER NAPLES FIRE RESCUE DISTRICT  
BOARD OF FIRE COMMISSIONERS  
Action Item Worksheet

NEW BUSINESS

**Agenda Item** III. F  
**Subject:** Station 90 175 Capri Blvd Roof Replacement  
**Meeting Date:** November 14, 2017  
**Prepared By:** Tara Bishop, Deputy Director

**Background**

Station 90 located at 175 Capri Blvd. sustained significant roof damage during Hurricane Irma. The District's insurance company has since authorized the replacement of the roof.

Per Purchasing Policy 902.1: due to the initial estimate received (> \$25,000) the new roof cost falls into Category 3, requiring formal bids, unless waived by the Board. The formal bid process would take between 45-60 days to complete. To date one bid has been received, additional quotes have been requested. In order to expedite awarding a contract staff is asking the Board to authorize the Finance Director to execute a contract to the lowest bidder meeting qualifications at the earliest possible opportunity.

**Funding Source/Financial Impact**

To be paid by District Insurance Company, VFIS.

**Recommendation**

Staff recommends waiving the formal bid process and delegating staff to award the work to the vendor who submits the lowest, qualified, and responsive bid to the District's needs, as permissible by Policy 902.1.

**Potential Motion**

I, move to waive the competitive bid process for the purchase of a new roof at Station 90, 175 Capri Blvd. and to authorize the Finance Director to select and award the contract based on receiving three quotes.

A handwritten signature in blue ink, appearing to be "Tara Bishop", written over a horizontal line.

11/8/2017  
Fire Chief Review